

VILLAGE OF REDGRANITE
REGULAR BOARD MEETING –August 23, 2022

A regular meeting of the Board of Trustees was held at the Municipal Building on August 23, 2022. The meeting was called to order at 7:00 p.m. Roll Call: Laurie Oltesvig, Mark Juslen, Angie Ralls, Jim Erdmann and Belinda Passarelli. Absent: Matt Knollenberg. Motion by Angie, second by Laurie, to approve the amended agenda. Motion carried.

PUBLIC FORUM – Matt Coffey expressed his concern about the possibility of a cell tower being installed behind the quarry.

Motion by Angie, second by Laurie, to approve the minutes of the regular board meeting on July 26, 2022 and special board meeting on August 15, 2022. Motion carried.

CLERK'S REPORT – Hometown Bank announced it will be merging with Bank First early next year. Hometown Bank will not open a savings account for quarry/park donations unless there is at least a minimum deposit of \$100.00. Baer Insurance sent a return premium check generated on the 2021-22 workers compensation audit for \$1,586.00 and the League of Wisconsin Municipalities Mutual Insurance sent a 2021 dividend check for \$2,812.00.

PRESIDENT'S REPORT – No report

FINANCE, PERSONNEL, INSURANCE – Motion by Laurie, second by Angie, to approve the appointment of Gina Smukowski as Village Trustee. Motion carried. Gina was not in attendance to take the Oath of Office. Committee assignments were made as follows: Finance, Personnel, Insurance – Angie Ralls, Chairperson, and Jim Erdmann; Machinery, Garbage, Ordinance – Jim Erdmann, Chairperson, and Laurie Oltesvig; Municipal Buildings – Gina Smukowski, Chairperson, and Angie Ralls; Parks, Cemetery – Laurie Oltesvig, Chairperson, and Gina Smukowski; Police, Fire – Jim Erdmann, Chairperson, and Gina Smukowski; Sewer, Water – Matt Knollenberg, Chairperson, and Mark Juslen; Streets, Sidewalks, Ditches – Mark Juslen, Chairperson, and Matt Knollenberg. Motion by Angie, second by Jim, to approve general fund disbursements – checks 13849 through 13901 and 40113862 (Hometown Bank) for a total of \$41,461.09; water fund checks 6205568 through 6205580 (Hometown Bank) for a total of \$2,285.69; sewer fund disbursements – checks 6306293 through 6306312 (Hometown Bank) for a total of \$27,157.08, ARPA disbursements – check 2021019 for \$105.00 and payroll of \$41,148.00 creating a grand total of \$112,156.86 and approval of financial reports for general, water and sewer as printed. Motion carried. Motion by Angie, second by Laurie, to approve Resolution 2022-08, Resolution of Village Board Exercising Referendum Option. Motion carried 5-1 (absent). Motion by Laurie, second by Angie, to approve hiring one (1) part time public works employee up to 28 hours per week and one (1) part time public works employee as needed. Motion carried. Motion by Laurie, second by Mark, to place an employment ad for four (4) weeks and if needed, two (2) more weeks. Motion carried. Motion by Mark, second by Laurie, to allow the full time public works employee to work 4 -10 hour days, Monday through Thursday, from May 1st until October 31st and 5 – 8 hour days, Monday through Friday, from November 1st until April 30th. Motion carried. Motion by Laurie, second by Mark, to accept the retirement of Christy Groskreutz, as full time Village Clerk-Treasurer, effective at the end of day on February 24, 2023, work part time as deputy clerk to assist new clerk-treasurer until April 28, 2023 and then as needed during new clerk-treasurer's first year. Motion carried. A Finance, Personnel, Insurance committee meeting was scheduled for Monday, September 12, 2022, beginning at 6:00 p.m. to review the clerk-treasurer job description and begin the hiring process. There are very few grants available for structures designated as historical buildings. Motion by Mark, second by Laurie, to allow the public to speak. Motion carried. Motion by Angie, second by Mark, to request AT & T

look at the additional vacant village owned properties and send the proposed lease to the village attorney to review before the next board meeting. Motion carried.

MACHINERY, GARBAGE, ORDINANCES – A Committee of the Whole meeting was scheduled for Monday, September 19, 2022, beginning at 6:00 p.m. to review ordinances and discuss the property at 511 Horne Street. Motion by Laurie, second by Mark, to make the necessary repairs to the orange truck not to exceed \$8,000.00 with funds coming from the sale of the other truck and the remaining balance from ARPA funds. Motion carried.

MUNICIPAL BUILDING – Motion by Mark, second by Laurie, to get bids for the installation of ice guards on the municipal building and use ARPA funds to pay for them. Motion carried. Jim was asked to decide what size shed the public works department needs and estimated costs and bring the information back to the Board for consideration. Motion by Mark, second by Jim, to table until the next board meeting, the purchase of a server from Badgerland Computers until we know that the police department and clerk's office will be on separate servers each housed in their respective offices and investigate using a cloud instead of a server. Motion carried.

PARKS, CEMETERY – None

POLICE, FIRE – USDA grant was originally for \$38,000.00 but they approved a total of \$85,900.00. Kyle is planning to purchase six (6) cameras for the outside of the municipal building, two (2) cameras at each park, speed solar trailer and a mobile secure tower. Chief Tarr was appointed as the village representative to the Redgranite Area Fire District to be compensated at his regular wages and the President will be an alternate. Motion by Laurie, second by Mark, to approve training for Brienne Chappa at Lake Delton Police Department from September 20-22, 2022 at a cost of \$470.00 for training and estimate of \$200.00 for two (2) nights lodging with the cost covered by the \$7,000.00 grant. Motion carried.

SEWER, WATER – Motion by Mark, second by Laurie, to purchase oil for annual oil changes from Condon Oil for \$1,130.00. Motion carried. Motion by Mark, second by Laurie, to approve the additional estimated expense for clarifier repair from Crane Engineering not to exceed \$5,000.00. Motion carried.

STREETS, SIDEWALKS, DITCHES – Jim gave his monthly Public Works Department Report. Some of the work done was: Willow Creek Park - 8 ton sand (donated by Badger Mining); Veteran's Park - sand removed and replaced with wood chips under playground equipment; wood box is being built for new truck, red truck will be listed for sale this week; streets – remainder of catch basins cleaned, curb/gutters swept, crack filling streets; quarry – repaired/painted picnic table; future projects – seeding at Willow Creek Park, top soil needed in parks and donation of time and materials to refurbish Willow Creek Park bridge by Sobieski Brothers.

MISCELLANEOUS BUSINESS – Motion by Laurie, second by Mark, to change the regular board meeting date to the third Monday of the month effective with the September board meeting starting at 6:30 p.m. with the Finance, Personnel, Insurance Committee meeting at 6:00 p.m. Motion carried. The Committee of the Whole meeting was then scheduled for Tuesday, September 20, 2022, beginning at 6:00 p.m. Motion by Laurie, second by Mark, to approve Kim Hackney and Linda Thom as election workers. Motion carried. Motion by Laurie, second by Mark, to approve the Operator's License for Jennifer Smerling (Dollar General). Motion carried. Motion by Laurie, second by Mark, to approve a Temporary Operator's License for Tricia Sieg for the Redgranite

Advancement Association on September 3-5, 2022. Motion carried. The new owner of the Burman buildings, who was unable to attend the meeting, is looking for ideas on how to use the buildings. Any ideas should be passed on to the Clerk's Office. Motion by Mark, second by Laurie, to approve the installation of a driveway at 143 Pine River Street with the owner abiding by the Village ordinances, filling out and pay the fee for a building permit, be responsible for any damages to Village property, if any, and be responsible for all costs associated with the installation of a driveway. Motion carried. Motion by Mark, second by Laurie, to purchase tablets using ARPA funds from Badgerland Computers for \$1,533.00. Motion carried. Motion by Mark, second by Laurie, to ask the AMVETS to move their flag mailbox from between Sanicker's Pub and Hair Shop so a large flower pot can go in the space. Motion carried.

Agenda Items to be Placed on Next Regular Board Meeting Agenda – None

Motion by Laurie, second by Angie, to adjourn. Motion carried. Meeting adjourned at 9:36 p.m.

Respectfully submitted,

Christy Groskreutz
Village Clerk