

VILLAGE OF REDGRANITE  
REGULAR BOARD MEETING – January 18, 2022

A regular meeting of the Board of Trustees was held at the Municipal Building on January 18, 2022. The meeting was called to order at 7:01 p.m. Roll Call: Angie Ralls, Jim Erdmann, Ellen Caswell, Matt Knollenberg, Laurie Oltesvig, Mark Juslen and Belinda Passarelli. Motion by Angie, second by Ellen, to approve the agenda. Motion carried.

PUBLIC FORUM – None

Motion by Angie, second by Ellen, to approve the minutes of the regular board meeting on December 21, 2021. Motion carried.

CLERK'S REPORT – Clerk reported Marites Chase resigned as a library assistant, James Zelinske resigned as a member of the library board with both resignations effective at the end of 2021; library has new hours staying open a little later in the day on Thursdays and Fridays; CDBG 4<sup>th</sup> quarterly report shows a balance of funds available for homeowners of \$95,700.30; the Village collected \$245,467.59 in real estate tax payments in December and for the January settlement, the Village will retain \$65,152.09 and the TID fund will received \$54,119.46 and the Board will need to approve the overpayments which are included in the financial reports.

PRESIDENT'S REPORT – Membership in the RAA is declining; possibility of meeting with businesses, citizens, civic organization and others in the hopes some people will join the Association.

FINANCE, PERSONNEL, INSURANCE – Motion by Angie, second by Ellen, to approve general fund disbursements – checks #13440 through #13489, (Hometown Bank) for a total of \$225,849.10; water fund disbursements – checks #6205432 through #6205450 (Hometown Bank) for a total of \$7,857.14; sewer fund disbursements – check #6306100 through #6306122 (Hometown Bank) for a total of \$15,312.73, ARPA disbursements – check #2021005 for \$31.70 and payroll of \$38,898.81 creating a grand total of \$287,949.48 and the approval of financial reports for general, water and sewer as printed. Motion carried. Motion by Angie, second by Ellen, to approve the insurance renewals through Baer Insurance Services for 2022. Motion carried. President vacated the position to act as a Trustee. Motion by Belinda, second by Matt, to allow Attorney Sondalle to speak via phone at the meeting. Motion carried. She returned to president position. Attorney Sondalle suggested the Board wait until after January 31, 2022 to see if the business pays at least the second half of the 2020 tax bill and the first installment of the 2021 real estate tax bill before proceeding. A written sworn complaint needs to be received by the Village Clerk, and the Board will issue a Summons given to the property owners by personal service 3 to 10 days before the hearing. The Board decided to hold the hearing before the next regular board meeting on February 15, 2022. Gina Smukowski volunteered to file a written sworn complaint.

The Board skipped down to MISCELLANEOUS BUSINESS to ask Attorney Sondalle's opinion on the alley/right of way issue between Foster Road and Koch Street. He suggested getting a title report from a title company to find out who owns the alley and if there are any easements on the property. Motion by Matt, second by Ellen, to allow the public to speak on this issue. Motion carried. Discussion was held regarding the questions of alley and right a ways. Motion by Matt, second by Laurie, to obtain a title report on the Foster Road/Koch Street alley/right a way. Motion carried.

MACHINERY, GARBAGE, ORDINANCES – Jim gave an update on the search for a new truck for the Public Works Department and also mentioned the red plow truck transmission went out – no

reverse. He is recommending the Village purchase a chassis from Petersons for \$52,486.00 putting \$1,000.00 down at the time of ordering and purchasing the box and salter from Monroe for \$22,531.00 and the plow from Darrell's Auto Report for \$16,928.65 for a total of \$91,945.65.

The Board returned to FINANCE, PERSONNEL, INSURANCE. Julie reported the State Trust Fund loan is at 2.5% interest for a 5 year loan and 3% interest for 6-10 year loan; 30-45 days for approval after application is submitted and the Village general fund could borrow the funds from the sewer fund at no interest until the State Trust Fund loans proceeds. Kyle will provide exact figures for a new police vehicle. Motion by Matt, second by Mark, to request a loan application and submit the application to the State Trust Fund. Motion carried. Motion by Matt, second by Ellen, to borrow funds from the sewer fund for the purchase of truck equipment and the \$1,000.00 down payment for the chassis up to \$41,000.00. Motion carried. Motion by Matt, second by Mark, to give \$1,750.00 to Redgranite Lions Club, \$750.00 to RAA and \$500.00 to AMVETS. Motion carried. Ellen requested the non-profits provide the Village with a receipt of how they used the funds. Motion by Matt, second by Ellen, to gratefully accept the offer from Julie Fredrick to volunteer her time to work with the Board on updating the Village ordinances. Motion carried. Motion by Ellen, second by Matt, to change the split of 50% sewer funds and 50% water funds for employee wages to 65% sewer funds and 35% water funds retroactive to January 1, 2021. Motion carried. Motion by Matt, second by Mark, to use ARPA funds to replace water meter radios up to \$15,000.00 for 2022. Motion carried. Motion by Matt, second by Angie, to change the previous qualifications for employer paid HSA benefits from employee eligible only if taking Village offered health insurance plan to employee eligible if under a qualified health insurance plan at the same rate. Motion carried. Motion by Ellen, second by Laurie, to begin the new qualifications for HSA benefits on January 1, 2022. Motion carried. Motion by Mark, second by Ellen, that the LRIP grant for 2023 of 50% matching funds of \$12,500.00 has been earmarked for a future Village road project. Motion carried.

**MUNICIPAL BUILDING** – The Village has not had a response from Bug Tussel attorney despite several attempted contacts regarding the approval of the renewal contract. The matter will be turned over to Attorney Sondalle to seek approval of the renewal contract with an effective date of July 1, 2021 and Bug Tussel pay the new rate retroactive from July 1, 2021.

**PARKS, CEMETERY** – None

**POLICE, FIRE** – Kyle reported an executive meeting was recently held and he is waiting to hear the results of the meeting.

**SEWER, WATER** – Motion by Matt, second by Mark, to approve adding a third pump to influent pump station at main plant in bar screen building and replace wire conduits with motor control center by B & M Technical for \$33,914.00; electrician to install MCC bucket for \$11,665.00 and pump connection to existing control/alarm system by PJ Kortens for \$3,875.00 from sewer equipment replacement funds. Motion carried. Motion by Matt, second by Mark, to approve a service agreement with Strand Engineering for on call general engineering support services for 2022 not to exceed \$2,000.00. Motion carried. Motion by Matt, second by Ellen, to replace failed alarm wiring in screening building at wastewater treatment plant by PJ Kortens for \$16,500.00. Motion carried. Motion by Matt, second by Laurie, to create a new PLC dissolved oxygen control program for \$3,500.00 by PJ Kortens. Motion carried. Motion by Matt, second by Ellen, to clean and inspect water tower on Bonnell Ave at an estimated cost of \$10,000.00 using undesigned funds. Motion carried.

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**STREETS, SIDEWALKS, DITCHES** – Agreement will be drawn up for Jim and Sandy Lyles to sign regarding liability if the Village damages their property while snow plowing the alley/right of way between Foster Road and Koch Street.

**MISCELLANEOUS BUSINESS** – Addressed earlier in the meeting.

Agenda Items to be Placed on Next Regular Board Meeting Agenda – Updating the Village phone system.

Motion by Matt, second by Ellen, to approve the ordering and purchase of a 2022 RAM 5500 and equipment. Motion carried.

Motion by Ellen, second by Laurie, to adjourn. Motion carried. Meeting adjourned at 9:15 p.m. (All motions are carried by voice vote unless stated otherwise.)

Respectfully submitted,

Christy Groskreutz  
Village Clerk