

VILLAGE OF REDGRANITE
REGULAR BOARD MEETING – January 21, 2020

A regular meeting of the Board of Trustees was held at the Municipal Building on January 21, 2020. The meeting was called to order at 7:00 p.m. Roll Call: Fred Eichmann, Richard Piechowski, Belinda Passarelli, Angie Ralls, Joan Kapp, Rob Wilcox and Sandy Lyles. Motion by Sandy, second by Fred, to approve the amended agenda. Motion carried.

PUBLIC FORUM – Robert Klein, 203 Pine Street, is requesting a tree in the right of way be taken down as it is leaning over and will fall on his house. He is also concerned about water sitting in the ditch by his house. John Kroll, 519 Thackery, is requesting a tree be taken down which will fall on his house. Jake will get estimates for tree removal and will try to get it done soon especially if there is another windy spring. John is also concerned about the sidewalk along the car wash which has not been shoveled this winter and kids have to walk there to board the school bus. Eugene Fish would like to take down the old trees at the dump north of the prison range. He was advised the property is owned by the State.

Motion by Joan, second by Angie, to approve the minutes of the regular Board meeting of December 17, 2019. Motion carried.

CLERK'S REPORT – Clerk and some election workers will be attending election training at the Waushara County Courthouse on January 24, 2020.

Lamont mentioned that the dump Mr. Fish is talking about is really in the area of Sandy Lyles property.

PRESIDENT'S REPORT – She will be signing the engagement letter with Baker Tilly to proceed with the 2019 audit of the financial records. The Census Bureau is requesting the Village to review their maps to make sure the Village boundaries are correct.

FINANCE, PERSONNEL, INSURANCE – Motion by Angie, second by Richard, to approve general fund disbursements – checks #11916 through #11979, 40111914, 40111915 and 40111942 (Hometown Bank) for a total of \$248,246.02; water fund disbursements – checks #6204914 through #6204922 (Hometown Bank) for a total of \$1,510.18; sewer fund disbursements – checks #6305499 through 6305512 (Hometown Bank) for a total of \$8,189.44; general savings withdrawals of \$32,371.01 creating a grand total of \$290,316.65 which includes the January real estate tax collection settlement and real estate tax collection overpayments and the approval of financial reports for general, water and sewer as printed. Motion carried. Special board meetings will be held in between the regular monthly meetings to approve any invoices over \$1,000.00 including the real estate tax collection settlements in January and February until the Village Ordinances can be updated. Motion by Angie, second by Richard, to approve the Cardholder Acknowledgement of Receipt of Credit Card form to be completed by employees who are assigned Village credit cards. Motion carried. Motion by Angie, second by Fred, to approve the 2020 pay raised for employees. Motion carried. Motion by Richard, second by Fred, to approve the Full Flexible Spending Account for Medicare Eligible Employees in Place of Health Savings Account at the same amount as the HSA. Motion carried. Motion by Richard, second by Fred, approve Attorney Sondalle's review of all contracts/agreements the Village holds the Redgranite Area Fire District to confirm compliance and payment within the legality of the relationship/obligation in lieu of not having been able to have a third party firm perform a formal audit of the District in compliance to the implementation of GASB 34 requirements by the Village. Motion carried.

MACHINERY, GARBAGE, ORDINANCES – None

STREETS, SIDEWALKS, DITCHES – Motion by Angie, second by Richard, to approve the emergency truck repair quoted by Sobieski Brothers for \$1,300.55. Motion carried. Motion by Belinda, second by Fred, to table MSA Invoice 592010 #5 (Street Construction) for \$5,353,96. Motion carried. Motion by Angie, second by Sandy, to table Kopplin & Kinas Pay Application #5 for \$72,399.69 and Kopplin & Kinas Change Order #2 for \$9,472.50. Motion carried. Motion by Sandy, second by Richard, to rescind the motion to table Kopplin & Kinas Pay Application #5 for \$72,399.69 and Kopplin & Kinas Change Order #2 for \$9,472.50. Motion carried. Motion by Richard, second by Fred, to table Kopplin & Kinas Pay Application #5 for \$72,399.69 and if clarification before next board meeting, the pay application will be paid. Motion carried. Motion by Richard, second by Sandy, to approve Kopplin & Kinas Change Order #2 for \$9,472.50. Motion carried.

POLICE, FIRE – Motion Rob, second by Sandy, for approve the One Year Renewal Contract with Lexipol for \$3,102.00. Motion carried. Kyle continues to work on hiring a third full time police officer. Motion by Joan, second by Sandy, to approve Chief Tarr's attendance at Wisconsin Chief of Police Winter Conference on February 9-12, 2020 in the Dells for \$205 registration fee and \$273 for lodging. Motion carried. Motion by Sandy, second by Richard, to approve the purchase of a new seat cover from Belco for the Ford Explorer from Belco Vehicle Solutions for \$150.00 installed. Motion carried. Motion by Sandy, second by Fred, to open a Village account with Amazon with Prime for 2-day delivery. Motion carried. Kyle is hoping to get additional funding for the Village for all the additional calls his department responds to at the prison and he also reported on the 2019 case load figures. Motion by Richard, second by Sandy, to approve the purchase of replacement tires from Pomp's Tire for \$595.96 and Dave's Complete Auto will mound them. Motion carried. Police Department structure/plans for 2020 are to complete Lexipol and Chief to spend days in the office on paperwork while officers are patrolling the Village. Kyle is working on obtaining a grant for new body cameras and the new medical drop off box will be installed in the Village Hall front foyer with the Waushara County Sheriff's Department emptying the box when full.

SEWER, WATER – The Board requested quotes to rebuild the Pine Street lift station and sewer plant lift station. Quotes are needed to repair #2 aeration ditch mixer and replace drain valve for #2 aeration ditch mixer. Motion by Richard, second by Sandy, if don't received another quote to accept the quote Sabel Mechanical for \$72,198.00.00 to paint and rebuild #2 clarifier drives. Motion carried. The Committee will need to discuss with the Village attorney if both the public works and utility department can use the same cold storage building for equipment and funding is also a concern so this is tabled until a later date. Motion by Richard, second by Sandy, to approve the quote of P J Kortens for \$13,575.00 for the VFD (variable frequency drives) for old sewer plant pumps. Motion carried. Quotes are needed to repair telescoping valve for clarifiers. Motion by Rob, second by Richard, to approve the purchase of 60 HRE LCD meters using equipment replacement funds and training will be included. Motion carried. Utility Department is still waiting for State bid quotes for a new truck. Motion by Sandy, second by Joan, to table the review of wellhouse record drawings. Motion carried. Motion by Richard, second by Sandy, to approve a water rate study by M & I. Motion carried. Motion by Richard, second by Sandy, to table MSA Invoice 592002 Wellhouse Project Invoice #13 for \$2,575.00; MSA Invoice 592002 Wellhouse Project Invoice #14 for \$3,120.00 and MSA 592009 Hydrant Replacement Project Certificate of Substantial Completion. Motion carried. Motion by Sandy, second by Fred, to rescind the above motion to table MSA Invoice 592002 Wellhouse Project Invoice #13 for \$2,575.00; MSA Invoice 592002 Wellhouse Project Invoice #14 for \$3,120.00 and MSA 592009 Hydrant Replacement Project Certificate of Substantial Completion. Motion carried. Motion by Sandy, second Fred, to table MSA Invoice 592002 Wellhouse Project Invoice #13 for \$2,575.00 and MSA Invoice 592002 Wellhouse Project Invoice #14 for \$3,120.00. Motion carried. Motion by Sandy, second by Richard, to approve the

MSA 592009 Hydrant Replacement Project Certificate of Substantial Completion. Motion carried.

PARKS, CEMETERY – Mike Getchius, Foster Road Cemetery Sexton, presented his quarterly report – he continues to work on computerizing the records and has 131 to complete.

MUNICIPAL BUILDING – None

MISCELLANEOUS BUSINESS – Motion by Sandy, second by Richard, to hold the February board meeting from February 18 due to the spring primary to Tuesday, February 25, 2020. Motion carried. Brian Welch is requesting permission to hunt on his property in the Village. The Hunting Review Committee will be meeting with Brian on Tuesday, January 28, 2020, at 4:45 p.m. A joint meeting of the Sewer, Water and Finance, Personnel, Insurance Committees will be held at 5:00 p.m. on the same date. Motion by Sandy, second by Richard, to approve the donation of four (4) \$25.00 gift certificates (Elmer's Pizza, Curve In, Rock Coffee House and B & R Diner) to Redgranite Elementary School PTO for their annual dinner/raffle fund raiser. Motion carried. Motion by Sandy, second by Richard, to rescind the above motion to approve the donation of four (4) \$25.00 gift certificates (Elmer's Pizza, Curve In, Rock Coffee House and B & R Diner) to Redgranite Elementary School PTO for their annual dinner/raffle fund raiser and approve the donation of five (5) \$20.00 gift certificates (Rick's Irish Pub, Elmer's Pizza, Curve In, Rock Coffee House and B & R Diner) to Redgranite Elementary School PTO for their annual dinner/raffle fund raiser. Motion carried. Motion by Richard, second by Sandy, to approve the Temporary Class B License to the AMVETS Post 13 on Monday, May 25, 2020. Motion carried.

Motion by Richard, second by Sandy, to adjourn. Motion carried. Meeting adjourned at 8:40 p.m. (All motions are carried by voice vote unless stated otherwise.).

Respectfully submitted,

Christy Groskreutz
Village Clerk

VILLAGE OF REDGRANITE
REGULAR BOARD MEETING – February 25, 2020

A regular meeting of the Board of Trustees was held at the Municipal Building on February 25, 2020. The meeting was called to order at 7:00 p.m. Roll Call: Richard Piechowski, Belinda Passarelli, Angie Ralls, Joan Kapp, Sandy Lyles and Fred Eichmann. Absent: Rob Wilcox. Motion by Sandy, second by Joan, to approve the amended agenda. Motion carried.

PUBLIC FORUM – None

Motion by Sandy, second by Joan, to approve the minutes of the regular Board meeting of January 21, 2020, special board meeting of January 28, 2020 and special board meeting of February 19, 2020. Motion carried.

CLERK'S REPORT – Clerk greatly appreciated the words of support, prayers and lovely plant from the Village Board and employees to her family for the loss of her daughter-in-law.

PRESIDENT'S REPORT – Looking for some dates for a retirement party for Gary Nigbor. He'll be on vacation last week in March/first week in April.

FINANCE, PERSONNEL, INSURANCE – Motion by Angie, second by Sandy, to approve general fund disbursements – checks #11981 through #12078, and 40112037 (Hometown Bank) for a total of \$421,699.05; water fund disbursements – checks #6204923 through #6204951 (Hometown Bank) for a total of \$16,065.72; sewer fund disbursements – checks #5533, 6305513 through 6305549 (Hometown Bank) for a total of \$41,481.44; CDBG checking check #4011108 for \$19,813.88 and general savings withdrawals of \$49,108.12 creating a grand total of \$548,168.21 which includes the February real estate tax settlement and real estate tax overpayments and the approval of financial reports for general, water and sewer as printed. Motion carried. Motion by Sandy, second by Joan, to regrettably accept the retirement of Gary Nigbor as wastewater treatment operator effective April 30, 2020. Motion carried. Motion by Angie, second by Sandy, to approve payment of the semi-annual USDA Loan Payment of interest (\$12,827.87) and principal (\$22,100.00) in the amount of \$34,927.87. Motion carried.

MACHINERY, GARBAGE, ORDINANCES – Motion by Sandy, second by Fred, to table the repair of mowing deck on John Deere x738 lawn tractor until bids on the repair and bids on a trade in value are received. Motion carried. Motion by Sandy, second by Richard, to table replacing both mowers for 2021 until bids are received. Motion carried. Motion by Sandy, second by Fred, to set the date for brush/leaf pick up for May 4 through June 1 and large item pick up for the week of May 11, 2020 and have a notice sent with the March utility bills. Motion carried.

STREETS, SIDEWALKS, DITCHES – Motion by Angie, second by Sandy, to approve the timber sale contract with Borntreger Logging LLC to take down trees in Willow Creek Park and between Pine Street and drainage ditch and receive \$1,500 for the timber. Motion carried. Motion by Angie, second by Richard, to approve the MSA 592010 #5 (street construction) for \$5,353.96. Motion carried. Motion by Angie, second by Richard, to approve Kopplin & Kinas Pay Request #5 for \$72,399.69. Motion carried. Motion by Angie, second by Sandy, to table the replacement of culvert at intersection of Bonnell Ave and Highway 21 until bids are received. Motion carried. Motion by Angie, second by Sandy, to table the grind/mill/overlay compacted to 1.5" on Randolph Street and shave down approach onto Division Street until bids are received. Motion carried. Motion by Angie, second by Joan, to table the grading of Shady Pines Court until bids are received. Motion carried. Motion by Sandy, second by Belinda, to rescind the motion to table the grading of Shady Pines Court

until bids are received and to table the grading of Sandy Pines Court until bids are received. Motion carried. Motion by Angie, second by Sandy, to approve the line painting of Bonnell Ave, Foster Road, Pine River Road and County Road EE by Waushara County Highway Department. Motion carried. Motion by Angie, second by Fred, to approve shouldering County Road EE from Pine River Street north to the County Maintenance Line (between the prison and dump). Motion carried.

POLICE, FIRE – None

SEWER, WATER – Motion by Richard, second by Fred, to table MSA Invoice 592002 #13 for \$2,575.00 and MSA Invoice 592002 #14 (wellhouse project) for \$3,120.00 until action taken on the relief valve. Motion carried. Motion by Richard, second by Fred, to approve purchase of the reading equipment upgrade for Beacon from Midwest Meter Inc for \$6,360.00. Motion carried.

PARKS, CEMETERY – None

MUNICIPAL BUILDING – None

MISCELLANEOUS BUSINESS – Motion by Sandy, second by Fred, to approve the recommendation of the Zoning Board of Appeals to approve the Pomplin request for a variance change of peak height from 18 ft to 22 ft at 610 Plantation Court. Motion carried. Motion by Richard, second by Sandy, to approve the 2020 Adams-Columbia Electric Cooperative Blanket Permit. Motion carried. Motion by Belinda, second by Sandy, to approve Operator's Licenses for Amber Grim and Timothy Herides (Rick's Irish Pub). Motion carried. Motion by Belinda, second by Richard, to approve a Mobile Home License from December 30, 2019 to June 30, 2020 to Redgranite Mobile Home Park. Motion carried. Motion by Sandy, second by Joan, to donate \$100.00 to the Redgranite Lions Club for their Annual Easter Egg Hunt. Motion carried.

Motion by Belinda, second by Joan, to adjourn. Motion carried. Meeting adjourned at 7:35 p.m. (All motions are carried by voice vote unless stated otherwise.).

Respectfully submitted,

Christy Groskreutz
Village Clerk

VILLAGE OF REDGRANITE
REGULAR BOARD MEETING – March 17, 2020

A regular meeting of the Board of Trustees was held at the Municipal Building on March 17, 2020. The meeting was called to order at 7:00 p.m. Roll Call: Angie Ralls, Joan Kapp, Sandy Lyles, Fred Eichmann, Richard Piechowski and Belinda Passarelli. Motion by Sandy, second by Fred, to approve the agenda. Motion carried.

PUBLIC FORUM – None

Motion by Sandy, second by Joan, to approve the minutes of the regular board meeting of February 25, 2020, special board meeting of March 3, 2020 and emergency board meeting of March 9, 2020. Motion carried.

CLERK'S REPORT – Clerk reported sending an email to the board members regarding the Emergency Order from the Governor and noted under exemption #5, the Village of Redgranite is exempt from the Order; the Redgranite Public Library board will have an emergency meeting on Friday regarding closing down the library and absentee ballots, if the Village Board closes the Clerk's Office, would be by appointment only.

PRESIDENT'S REPORT – Redgranite Elementary School will be starting the distribution of lunch beginning tomorrow at Kwik Trip and the old Sentry building parking lot and volunteers are needed to safely assist children crossing Highway 21. The Village is in need of disinfecting wipes, hand sanitizer and gloves not only for the employees but also for the April 7, 2020 election. If anyone has extra or be on the lookout for these supplies for the Village Clerk's Office, they will be reimbursed.

FINANCE, PERSONNEL, INSURANCE – Motion by Angie, second by Sandy, to approve general fund disbursements – checks #12080 through #12147, 40112079, 40112103, 40112104, 995923726 and 995923727 (Hometown Bank) for a total of \$98,212.02; water fund disbursements – checks #6204963 through #6204962 (Hometown Bank) for a total of \$12,777.08; sewer fund disbursements – check #12105, #12107, #12109, #12116, #12118, #12119, #12124, #12125, #12127, #6305550 through 6305565 (Hometown Bank) for a total of \$13,278.16; general savings withdrawals of Rural Development loan payment check #995923725 of \$34,927.87 and payroll of \$17,666.15 creating a grand total of \$176,861.28 and the approval of financial reports for general, water and sewer as printed. Motion carried.

Motion by Angie, second by Sandy, to establish the start date of Monday, May 4, 2020 for Jacob Dehling to begin as a wastewater treatment operator and increase his pay to this position on Monday, March 23, 2020, since he is working both jobs. Motion carried. Motion by Sandy, second by Fred, to no longer allow public access effective immediately to the Village Clerk's Office and Redgranite Police Department until future notice. Motion carried. Notices will be posted around the Village, on the website, in the Waushara Argus and inserted in the March 31, 2020 utility bills. The notice for the Village Clerk's Office will include that absentee ballots will be by appointment only. Motion by Angie, second by Sandy, to approve to pay between board meetings invoices exceeding \$1,000 from Adams-Columbia Electric Cooperative, Attorney Dan Sondalle, Badger Labs, Baker Tilly, IRS, Kwik Trip, Health Partners, Waushara County Highway Department, WE Energies, WI DOR. Motion carried. Motion by Angie, second by Sandy to table the carryover of employee vacation hours from 2019 pending a more detailed accounting. Motion carried. Motion by Richard, second by Sandy, to open a separate account for the FSA funds. Motion carried.

MACHINERY, GARBAGE, ORDINANCES – None

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STREETS, SIDEWALKS, DITCHES – Motion by Angie, second by Fred, to approve change order for Main Street drainage from Kopplin & Kinas for an approximate cost of \$4,400. Motion carried.

POLICE, FIRE – None

SEWER, WATER – Motion by Richard, second by Joan, to table MSA Invoice 592002 #13 (Wellhouse Project) for \$2,575.00 and MSA Invoice 592002 #14 (Wellhouse Project) for \$3,120.00. Motion carried. Motion by Richard, second by Sandy, to approve the Environmental Fee to be Assessed for WPDES WI-0020729. Motion carried. Motion by Sandy, second by Fred, to approve B & M Technical for the Pine Street lift station for \$19,709.68, B & M Technical for the WWTP lift station for \$16,821.68, Sabel Mechanical for ditch valve for \$3,371.00, Sabel Mechanical for clarifier for \$73,882.00 and Sabel Mechanical for ditch aerator for \$5,000.00 with a crane and estimated \$2,500.00 without a crane. Motion carried.

PARKS, CEMETERY – None

MUNICIPAL BUILDING – None

MISCELLANEOUS BUSINESS – Motion by Sandy, second by Richard, to approval the Request to Change Name of Agent on Kwik Trip's Combination Class A Retail Fermented & Liquor License for 2019-20 from Rachel Wolf to Michele Tuchscherer effective February 27, 2020. Motion carried. Motion by Sandy, second by Richard, to approve an Operator's License for Paula Johnson (Redgranite Lions Hall). Motion carried. Motion by Sandy, second by Richard, to approve Linda Sieg, Holly Loose and Sherri Gonzalez as election workers. Motion carried.

Motion by Sandy, second by Fred, to adjourn. Motion carried. Meeting adjourned at 8:05 p.m. (All motions are carried by voice vote unless stated otherwise.).

Respectfully submitted,

Christy Groskreutz
Village Clerk

VILLAGE OF REDGRANITE
REGULAR BOARD MEETING – April 21, 2020

A regular meeting of the Board of Trustees was held at the Municipal Building on April 21, 2020. The meeting was called to order at 7:00 p.m. Roll Call: Ellen Caswell, Sandy Lyles, Fred Eichmann, Richard Piechowski, Belinda Passarelli, Angie Ralls and Joan Kapp. Motion by Sandy, second by Richard, to approve the amended agenda. Motion carried.

PUBLIC FORUM – Ellen brought up concerns from several residents living across from the prison regarding cars going to the Hight Point Road cul-de-sac by the north water tower all different times of the day including around 3:00 a.m., they are concerned there may be drug dealings going on and wonder if it is possible to put up a gate. It is a road and can't be closed plus the utility and fire departments need to have access to the end of the road. It is recommended to call the Sheriff's Department when the Redgranite Police Department officers are not on duty.

Motion by Sandy, second by Angie, to approve the minutes of the regular board meeting of March 17, 2020, emergency board meeting of March 18, 2020 and special board meeting of March 30, 2020. Motion carried.

CLERK'S REPORT – Clerk has a copy of the Emergency Order #28 for board review, a copy of Covid 19 Federal Rural Resource Guide was included in the Board member packet for their review, a thank you card was received from the Redgranite School PTO for the gift cards donated by the Village and pointed out a copy of an announcement that April 20-24, 2020 is National Work Zone Awareness Week.

PRESIDENT'S REPORT – The Redgranite Public Library will be open Monday and Friday for curb side pickup beginning Friday, April 24, 2020. The new board committee assignments were passed out for April, 2020 through April 2021. The Zoning Board of Appeals and Planning Commission members were reviewed and positions filled.

FINANCE, PERSONNEL, INSURANCE – Motion by Angie, second by Sandy, to approve general fund disbursements – checks #12148 through #12209, #121270, #121280, #1212800, #995923728, #995923729 through 995923736 (Hometown Bank) for a total of \$85,862.17; water fund disbursements – checks #6204973 through #6204992 (Hometown Bank) for a total of \$3,344.76; sewer fund disbursements – check#6304978 through 6305585 (Hometown Bank) for a total of \$107,258.91; general savings withdrawals of \$47,290.80 creating a grand total of \$243,756.64 and the approval of financial reports for general, water and sewer as printed. Motion carried.

Motion by Angie, second by Fred, to approve the 2020 Service Level Agreement with Badgerland Computer Systems, LLC for \$1,360.00. Motion carried. Motion by Angie, second by Richard to approve General Obligation Promissory Note Payment of \$143,650.00 from TID Funds. Motion carried. MSA included two (2) bills for the wellhouse project in the Safe Drinking Water Final Disbursement, and these bills are listed later on the agenda for possible approval. Discussion was also held regarding the fact that Bob Hannes from DNR is denying these charges. Sandy read two (2) notes of appreciation for the precautions taken by the Village during the spring election. Motion by Belinda, second by Angie, to table the Request for Safe Drinking Water Final Disbursement until further information is received. Motion carried. Motion by Angie, second by Sandy, to approve the following depositories for funds: Hometown Bank, Farmers & Merchants Bank, Associated Bank (CDBG) and Local Government Investment Pool. Motion carried. Motion by Sandy, second by Joan, to approve the designation of Village President, Village Clerk and Chairperson of the Finance, Personnel, Insurance committee to sign checks for the Village. Motion

carried. Motion by Angie, second by Sandy, to approve Baker Tilly Virchow Krause as the Village auditors. Motion carried.

Motion by Richard, second by Joan, to approve the designation of Daniel Sondalle as Village Attorney. Motion carried.

MACHINERY, GARBAGE, ORDINANCES – The issue with a property owner not removing their fence was sent to the Village attorney to take appropriate legal action.

STREETS, SIDEWALKS, DITCHES – Motion by Sandy, second by Fred, to review the ATV routes within the Village and see what other roads the Board would be willing to open. Motion carried. A Machinery, Garbage, Ordinance Committee meeting is scheduled for Monday, April 27, 2020, beginning at 4:45 p.m. and remind all board members they are welcome to attend and give their input. Motion by Angie, second by Sandy, to approve the MSA Invoice 592010 #6 (Street Construction) for \$2,235.60. Motion carried.

Bids for the replacement of culvert at Bonnell Ave and Highway 21, grind/mill/overlay compacted to 1.5" on Randolph Street and shave down approach onto Division Street, grading of Sandy Pines Court. Motion by Richard, second by Sandy, to approve the Bonnell Ave and Highway 21 bid of Egbert Excavating for \$16,200.00. Motion carried. Motion by Sandy, second by Angie, to approve the bids of Waushara County Highway Department for grind/mill/overlay compacted to 1.5" on Randolph Street and shave down approach onto Division Street for \$9,750.00. Motion carried. Motion by Angie, second by Fred, to approve the bid of Waushara County Highway Department for Sandy Pines Court grading for \$12,500.00. Motion carried.

POLICE, FIRE – The Redgranite Area Fire District is still working on the meter water usage reports going back to 2006 and a complete report is hoped to be done by the May board meeting. Kyle mentioned both squads are getting old and will be looking to purchase a new one. There is \$20,142.60 in the police squad fund. He also reported the white squad had an emergency repair. Motion by Sandy, second by Fred, to approve the emergency white squad repair bill. Motion carried. Emergency repair for the garage door opener has not been received yet. Motion by Richard, second by Fred, to approve the estimate replacement of Police Department garage door opener from Dan's Door Service for \$1,250.00. Motion carried.

SEWER, WATER – Motion by Richard, second by Sandy, to approve the quote of Speedy Clean for \$2,120.00 to televise sewer lines. Motion carried. Lamont was asked to do a bullet point list of all items which need to be done, the Sewer, Water Committee will be review and sent it to Attorney Sondalle and Dan Rammer. Motion by Richard, second by Sandy, to table MSA Invoice 5492002 #13 (wellhouse project) for \$2,575.00, MSA Invoice 5492002 #14 (wellhouse project) for \$3,120.00 and MSA Invoice 592009 #5 (hydrant replacement and construction services) for \$2,700.00. Motion carried.

PARKS, CEMETERY – Mike Getchius, Foster Road Cemetery Sexton, presented his quarterly report. He has 65, out of 369 lots, left to update into the computer software. It was suggested to put the grave maintenance rules in with the second quarter utility bills.

MUNICIPAL BUILDING – Motion by Sandy, second by Fred, to offer a sale price of \$15,000.00 to the person interested in purchasing property in the Village to build storage units. Motion carried.

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MISCELLANEOUS BUSINESS – There will be an informal gathering at the sewer plant on April 30, 2020 beginning at 11:00 a.m. for Gary, who is retiring.

Motion by Fred, second by Sandy, to adjourn. Motion carried. Meeting adjourned at 8:50 p.m. (All motions are carried by voice vote unless stated otherwise.).

Respectfully submitted,

Christy Groskreutz
Village Clerk

VILLAGE OF REDGRANITE
REGULAR BOARD MEETING – May 19, 2020

A regular meeting of the Board of Trustees was held at the Municipal Building on May 19, 2020. The meeting was called to order at 7:00 p.m. Roll Call: Fred Eichmann, Richard Piechowski, Belinda Passarelli, Angie Ralls, Joan Kapp, Ellen Caswell and Sandy Lyles. Motion by Sandy, second by Fred, to approve the amended agenda. Motion carried.

PUBLIC FORUM – Robert Wemmer reminded the Board of their job to support the Constitution of the United States and also the State Constitution. Robert Rhode, AMVETS asked what is going on with the parks – it will be discussed later in the meeting.

Motion by Sandy, second by Joan, to approve the minutes of the regular board meeting of April 21, 2020, emergency board meeting of April 28, 2020 and emergency board meeting of May 14, 2020. Motion carried.

CLERK'S REPORT – Clerk reported Attorney Sondalle has sent a letter to the property owner regarding the removal of fence in the alley. PRESIDENT'S REPORT – President thanks Kwik Trip for allowing the Wautoma Area School District to distribute food to children in their parking lot and announced food distribution has been extended into the month of June.

FINANCE, PERSONNEL, INSURANCE – Motion by Angie, second by Sandy, to approve general fund disbursements – checks #12210 through #12266, 122130, and 1221300 (Hometown Bank) for a total of \$171,968.51; water fund disbursements – checks #9999, #6204993 through #6205009 (Hometown Bank) for a total of \$10,682.84; sewer fund disbursements – check #6305586 through 6305605 (Hometown Bank) for a total of \$34,930.93; general savings withdrawals of \$40,275.56 creating a grand total of \$257,857.84 and the approval of financial reports for general, water and sewer as printed. Motion carried. Motion by Belinda, second by Sandy, to appoint Ellen Caswell, Joan Kapp, Fred Eichmann, Richard Piechowski and Sandy Ross (citizen member) to the Board of Review. Motion carried. Motion by Sandy, second by Richard, to rescind the previous motion and appoint Ellen Caswell, Joan Kapp, Fred Eichmann, Richard Piechowski and Mike Kapp (citizen member) to the Board of Review. Motion carried. Motion by Sandy, second by Fred, to approve the full-time employee vacation banked hours from 2019 to be used before March 31, 2021 and any remaining banked hours after said date will be paid out to the employee. Motion carried. Motion by Angie, second by Sandy, to approve the full-time public work employee to work four (4) 10-hour days during the summer. Motion carried. Motion by Sandy, second by Joan, to set the dates for the public work employee summer hours beginning on May 1st and ending on September 30th of each year and October 1st through April 30th will be regular working hours of five (5) 8-hour days. Motion carried. Motion by Richard, second by Fred, to apply for any financial assistance for the Village due to COVID-19. Motion carried. The Clerk's Office is reviewing different companies to assist the Village with the capability of accepting credit/debit payments for utility and real estate tax bills.

MACHINERY, GARBAGE, ORDINANCES – Kevin reported the General Transportations Aids can be used for equipment to maintain roads/ditches. Motion by Fred, second by Sandy, to purchase a Ferris 800 for \$5,925.00 and a Ferris 2100 for \$7,960 and trade in the John Deere Z930 for \$2,500.00 reduction for a grand total of \$11,385.00 using 2020 General Transportation Aids. Motion carried.

STREETS, SIDEWALKS, DITCHES – Jeff Myszewski explained the reason for the fire department request to close part of Dearborn Street for fire hose testing. Motion by Sandy, second by Joan, to approve the Redgranite Fire Department request to close Dearborn Street on Tuesday, June 16, 2020 from 8:00 a.m. to 4:00 p.m. Motion carried. Jennifer Pulvermacher from the Waushara County

Health Department requested permission to put up bicycle route signs for the established routes in the Village of Redgranite at no cost to the Village. Motion by Sandy, second by Richard, to approve signage for established Waushara County Bicycle Routes. Motion carried. The Board read over the written street construction update report from Dan Rammer, MSA. Richard is concerned about the catch basin being so far away from the Bonnell Ave/Foster Road intersection where water sits after it rains. Motion by Richard, second by Sandy, to table the MSA Invoice 592010 #7 (street construction) for \$19,781.36. Motion carried.

POLICE, FIRE – The Redgranite Area Fire District has told the Waushara County Emergency Management Director they are not willing to hold the COVID-19 testing. Possible locations in Redgranite would be Willow Creek Park and East Side Park. Action on this was postponed until later in the meeting when the Board discusses the status (open or close) of the parks. The Village Clerk's office now has the information requested from the Redgranite Area Fire District ready for board review regarding the Inter-Municipal Agreement. The Redgranite Area Fire District dropped off the information requested except the water usage figures which the Fire Chief is working on. A special board meeting was scheduled for Tuesday, June 2, 2020, beginning at 5:30 p.m. to review the documents and the credit/debit card company information.

SEWER, WATER – Motion by Richard, second by Sandy, to approve Speedy Clean to repair the sewer lines and manholes for an estimated cost of \$2,000.00. Motion carried.

PARKS, CEMETERY – Representatives from Mountain Bay Scuba asked for permission to use the quarry to train police officers/fire personnel in the quarry. Action on this was postponed until later in the meeting when the Board discusses the status of the parks.

MUNICIPAL BUILDING – None

MISCELLANEOUS BUSINESS – Motion by Sandy, second by Fred, to open the parks. Roll Call Vote: Richard, yes; Belinda, no; Angie, no; Joan, no; Ellen, yes; Sandy, yes; Fred, yes. Motion carried 4 to 3. Motion by Sandy, second by Richard, to close the Village Clerk's Office until the next board meeting on June 16, 2020. Motion carried. Motion by Sandy, second by Fred, to suggest to the Waushara County Emergency Management Director host the COVID-19 testing at Willow Creek Park. Motion carried. Motion by Joan, second by Sandy, to approve the Mountain Bay Scuba to train in the quarry. Motion carried. The AMVETS said it was too late to hold a Memorial Day parade and chicken BBQ but will hold the Memorial Day Dedication at Veteran's Park at 11:00 a.m. Motion by Sandy, second by Fred, to approve WE Clean to clean the parks during the summer for \$130 per week. Motion carried. Motion by Sandy, second by Richard, to reduce the Operator's License Fee to \$10, reduce the Class B Liquor Fee to the State Minimum of \$50 and waive all other fees (Class B Beer and Class C Wine). Roll Call Vote: Angie, yes; Joan, abstain; Ellen, no; Sandy, yes; Fred, yes; Richard, yes; Belinda, yes. Motion carried 5 to 1 with 1 abstain. Motion by Belinda, second by Sandy, to approve the software purchase agreement with Civic Systems for Badger Beacon interface for \$1,200.00. Motion carried. Motion by Sandy, second by Fred, to approve the request of Condon Oil/Shell to sell fireworks inside the store until mid-August. Motion carried.

Motion by Sandy, second by Richard, to adjourn. Motion carried. Meeting adjourned at 8:57 p.m. (All motions are carried by voice vote unless stated otherwise.)

Respectfully submitted, Christy Groskreutz, Village Clerk

VILLAGE OF REDGRANITE
REGULAR BOARD MEETING – June 16, 2020

A regular meeting of the Board of Trustees was held at the Municipal Building on June 16, 2020. The meeting was called to order at 7:00 p.m. Roll Call: Richard Piechowski, Angie Ralls, Joan Kapp, Ellen Caswell, Sandy Lyles, Fred Eichmann, and Belinda Passarelli. Motion by Sandy, second by Fred, to approve the amended agenda. Motion carried.

PUBLIC FORUM – Dan Sanchez, Friends of the Quarry, reported on his cleanup efforts at the quarry, some goals of his are to build a bridge and make a path around the quarry wheelchair accessible. The bridge would be about 40' long and 6' wide and he will donate his \$1,200 stimulus check to be used towards the construction of the bridge. He would also like permission to use equipment in the quarry park such as 4-wheeler, etc. A Parks, Cemetery Committee will be scheduled. Laurie Oltesvig, Redrock Laundry, mentioned there are a lot of potholes on Dedrick Street, it does not look like a road, people drive too fast on that road and there is an issue of neighbor's dogs getting out of the fencing and barking a lot. Police Chief Tarr has not had any complaints about dogs being loose but his department will warn the owners. The Public Works Department will fix the potholes and possibly put up signage on Dedrick Street. Sandy mentioned the new restaurant in the Village, Four Seasons, has good food and a great atmosphere.

Motion by Angie, second by Joan, to approve the minutes of the regular board meeting of May 19, 2020 and special board meeting of June 2, 2020. Motion carried.

CLERK'S REPORT – Clerk reported the Redgranite Advancement Association has, sadly, canceled the 2020 Redgranite Labor Day Festival.

PRESIDENT'S REPORT – President reported the local businesses are going to try to do something over the Labor Day weekend and the Wautoma Area School District will discontinue lunch meal distribution after Friday, June 26, 2020.

FINANCE, PERSONNEL, INSURANCE – Motion by Angie, second by Sandy, to approve general fund disbursements – checks #12267 through #12316 and 40112291 (Hometown Bank) for a total of \$31,848.64; water fund disbursements – checks #6205010 through #6205029 (Hometown Bank) for a total of \$5,974.44; sewer fund disbursements – check #6305606 through 6305626 (Hometown Bank) for a total of \$20,836.32; general savings withdrawals of \$36,939.81 creating a grand total of \$95,599.21 and the approval of financial reports for general, water and sewer as printed. Motion carried. Motion by Sandy, second by Fred, to approve the TID#1 and TID#2 draft audits for 2019. Motion carried. The Village will need to do a 30% and 100% audit on TID#2 and TID#1 will need a 100% audit in the near future. Motion by Sandy, second by Ellen, to hire GovPayNet (k/n/a Allpaid) to handle the debit/credit card payments for utility bills and real estate tax payments. Motion carried.

MACHINERY, GARBAGE, ORDINANCES – The possible abatement of junk at 504 Horne Street will be referred to joint Police, Fire and Machinery, Garbage, Ordinances Committees.

STREETS, SIDEWALKS, DITCHES – Complaints from the residents using the alley between Koch Street and Foster Road about the potholes were discussed. Plowing is done with the tractor because it is not wide enough for the plow truck. Motion by Fred, second by Joan, to direct the Public Works Department to fix the potholes in the alley between Koch Street and Foster Road. Motion carried. John Kroll reported only the west side of the ditches on Pine Street were cleaned out and the east side of the ditches were not done. The Village owns both side of the ditches and there are cattails in the ditches. The pine trees in the area will be coming down this fall. Motion by Fred, second by Angie, direct the Public Works Department to get rid of the cattails in any and all the ditches in the Village

except those that are protected. Motion carried. Dead end road sign, no outlet sign on Preston Lane and potential drainage issues: The road will be done this fall and they will be putting in ditches on both sides of the road all the way down to the dead end. A "Dead End" sign will be placed on Preston Lane about 100' to 150' from Bonnell Ave and then there is no need for a "No Outlet" sign. There will be no cul-de-sac at the end of the road, just a dead end. John also mentioned there are kids crossing at Kwik Trip to get to the bus stop, vehicles are not stopping for those kids and he is requesting a crosswalk in the area. Motion by Fred, second by Angie, to check with the Department of Transportation to install a crosswalk by Pine Street and Highway 21. Motion carried. Motion by Sandy, second by Fred, to direct the Public Works Department to get quotes for painting the crosswalks. Motion carried. Dan Rammer, MSA, gave an update on the wellhouse, hydrant and streets projects. Motion by Richard, second by Sandy, to approve MSA 592002 #13 (wellhouse) for \$2,575.00, MSA 592003 #14 (wellhouse) for \$3,120.00 and MSA 592009 #5 (hydrants) for \$2,700.00. Motion carried. Dan mentioned a walk through needs to be scheduled for the street projects and at this point, two (2) concrete driveways needs to be completed. Change Order #4 includes \$16,300 of additional work done due to the delay by Centurylink on the project. This invoice will be sent to Attorney Sondalle for collection. Lamont asked about the list of items which were borrowed from the Village by the contractors to complete the jobs as Lamont did not make a list. Dan will make sure Lamont gets the list from Alex. Motion by Richard, second by Fred, to approve MSA 592010 #7 (streets) for \$19,781.36, MSA 592010 #8 (streets) for \$18,603.98, Kopplin & Kinas Change Order #4 (streets) for \$21,860.25 and Kopplin & Kinas Pay Request #6 (streets) for \$181,787.34. Motion carried. Dan mentioned Kopplin & Kinas will be doing Preston Lane when other intersections are being completed.

POLICE, FIRE – Chief Tarr will be looking to hire (1) full time officer and three (3) part time officers. Salaries/fringe benefits for new hires, quarry issues, parking issues, ordinance violations, concerns with 2021 budget, update on reimbursement funding for State for prison, future funding from State handling prison issues and sending Redgranite Area Fire District Inter-Municipal Agreement documents to Attorney Sondalle were tabled. Motion by Sandy, second by Richard, to approve future police training at the Village Hall, adhering to social distancing protocols. Motion carried.

SEWER, WATER – Motion by Richard, second by Fred, to approve Jacob and Kevin attending the Groundwater and Distribution Certification Course at \$458.70/each at Moraine Park. Motion carried. Motion by Richard, second by Sandy, to approve the 2020 Service Agreement with PJ Kortens for \$2,475.00. Motion carried. Action on the three (3) MSA invoices were approved under Streets, Sidewalks, Ditches. Motion by Richard, second by Sandy, to approve the purchase of a new truck and trading in the old truck using equipment replacement funds. Motion carried. Motion by Richard, second by Sandy, to approve the purchase of transfer pump and trash pump. Motion carried. Motion by Richard, second by Sandy, to replace the chemical feed pump at Well #2 using equipment replacement funds. Motion carried.

PARKS, CEMETERY – Installing signs for "No Parking" near the quarry where people live was tabled for further information. The committee met and Kyle and Kevin are to review the streets to decide how many signs, size and cost of the signs and help decide which parking lots should have a parking fee. A joint Police, Fire and Parks, Cemetery and Streets, Sidewalk, Ditches Committees meeting was scheduled for Thursday, June 25, 2020.

MUNICIPAL BUILDING – Motion by Joan, second by Belinda, to keep the Village Hall closed at this time. Roll call vote: Angie, yes; Joan, yes; Ellen, no; Sandy, no; Fred, no; Richard, yes; Belinda, yes. Motion carried 4 to 3.

MISCELLANEOUS BUSINESS – Motion by Belinda, second by Sandy, to approve the Safe Drinking Water Disbursement Request. Motion carried. Motion by Richard, second by Sandy, to approve the request of the Public Works Department to place grass cutting revenue into the General Equipment Fund. Motion carried. Motion by Richard, second by Sandy, to approve the 2020-21 Application for Mobile Home Park License. Motion carried. Motion by Richard, second by Sandy, to approve 2020-21 Applications for Liquor, Beer and Wine licenses. Motion carried. Motion by Richard, second by Angie, to approve the 2020-21 Applications for the sale of cigarettes. Motion carried. Motion by Sandy, second by Fred, to approve the 2020-21 Applications for Operator’s Licenses. Motion carried. Motion by Richard, second by Joan, to approve the 2020-21 Applications for Provisional Operator’s Licenses. Motion carried. Motion by Richard, second by Joan, to table the taverns request to use part of parking lots, patio and decks for outdoor food and alcohol sales and consumption. Motion carried. Motion by Fred, second by Ellen, to rescind the motion to table the taverns request to use part of parking lots, patio and decks for outdoor food and alcohol sales and consumption. Motion carried. Motion by Fred, second by Richard, to deny the taverns “general blanket” request to use part of parking lots, patio and decks for outdoor food and alcohol sales and consumption. Motion carried. These businesses can still submit individual requests for outdoor food and alcohol sales to the Board for consideration. Motion by Richard, second by Fred, to approve the 2019-20 Operator’s License for Sally Spoentgen. Motion carried.

Motion by Richard, second by Ellen, to adjourn. Motion carried. Meeting adjourned at 8:41 p.m. (All motions are carried by voice vote unless stated otherwise.).

Respectfully submitted, Christy Groskreutz, Village Clerk

VILLAGE OF REDGRANITE
REGULAR BOARD MEETING – July 21, 2020

A regular meeting of the Board of Trustees was held at the Municipal Building on July 21, 2020. The meeting was called to order at 7:03 p.m. by Richard Piechowski. Roll Call: Ellen Caswell, Sandy Lyles, Richard Piechowski, Joan Kapp, Angie Ralls and Belinda Passarelli (by telephone). Excused: Fred Eichmann. Motion by Joan, second by Angie, to approve the amended agenda. Motion carried.

PUBLIC FORUM –Dan Sanchez, Friends of the Quarry, reported on the cleanup efforts at the quarry. They have been taking down trees and there are a few more to take down. Penny Monroe was not at the meeting. Kevin gave an update -- there is a stain from the spill and Penny has talked to the DNR and MSA about the spill.

Motion by Joan, second by Ellen, to approve the minutes of the regular board meeting of June 16, 2020 and special board meeting of June 22, 2020. Motion carried.

CLERK'S REPORT – No Report

PRESIDENT'S REPORT – President invited the board to participate in the virtual annual 2020 Chief Executives Workshop August 25-27, 2020 and contact the Clerk's Office if they are interested in participating. Board members were reminded (1) if two (2) or more committee members have a conversation regarding committee topics, it must be done through a posted committee meeting; (2) each committee member may place topics on the committee agenda as well as can speak to a Village employee to capture any/all concerns but only one (1) committee member can speak to an employee at a given time; (3) board members should avoid "off the record" conversations between committee members and/or president and (4) committee meeting outcomes are public record once the meeting minutes are provided and available to all members.

FINANCE, PERSONNEL, INSURANCE – Motion by Angie, second by Sandy, to approve general fund disbursements – checks #12319 through #12391, 40112317 and 401112318 (Hometown Bank) for a total of \$274,926.31; water fund disbursements – checks #6205030 through #6205053 (Hometown Bank) for a total of \$6,813.42; sewer fund disbursements – check #6305627 through 6305652 (Hometown Bank) for a total of \$61,451.11; general savings withdrawals of \$36,751.71 creating a grand total of \$379,942.55 and the approval of financial reports for general, water and sewer as printed. Motion carried. Motion by Richard, second by Joan, to approve adding Baer Insurance to the list of vendors approved by the Board to be paid between board meetings. Motion carried. Motion by Angie, second by Joan, to accept the resignation of Kelly Manthey. Motion carried. Motion by Richard, second by Joan, to cash in water surplus fund CD in the amount of \$56,225.73. Motion carried. Clerk gave a status report on the general fund finances and will continue to update the Board on approximately every two (2) weeks. Motion by Angie, second by Ellen, to table the possible hiring of Elhers and Village Attorney to give guidance to set up a (capital projects) parks and quarry fund. Motion carried.

MACHINERY, GARBAGE, ORDINANCES – None

STREETS, SIDEWALKS, DITCHES – Dan Rammer's written report stated there was no invoice from the contractor submitted in time for the board meeting and the punch list of items still to be completed will be done by Kopplin and Kinas by the end of this month. Discussion on the spill in

front of driveway at 326 Wisconsin Street was discussed in Public Forum. Motion by Angie, second by Joan, to approve the request of the Redgranite Fire Department to close Dearborn Street from Sanicker's Pub to end of street between Fire Hall and Elmer's Place from 8:00 a.m. to 4:00 p.m. on Monday, August 24, 2020 to test hoses – postponed from June 16, 2020. Motion carried. Motion by Richard, second by Angie, to approve moving existing 25 MPH speed sign to the snowmobile trail and reduce speed sign at appropriate distance further out on Highway E and move the outbound 55 MPH speed sign on Foster Road to the snowmobile trail and request these changes be made to the Waushara County Highway Department. Motion carried. Motion by Richard, second by Angie, to table the replacement of culver on Clarke Street until quotes are received and then hold a Streets, Sidewalks, Ditches Committee meeting to review the quotes. Motion carried.

POLICE, FIRE – Motion by Richard, second by Sandy, to approve the transferring of police income from fines/tickets to the police vehicle replacement fund if feasible beginning in 2021. Motion carried.

SEWER, WATER – Motion by Sandy, second by Joan, to approve the sale of approximately 50 used hydrants for \$50.00 each and include in the Bill of Sale a stipulation that purchaser(s) do not place the hydrants near the road so no one thinks it is a working hydrant. Motion carried. Motion by Sandy, second by Joan, to approve the purchase of aluminum sulfate at approximately \$5,000.00 to \$6,000.00. Motion carried. The Board reviewed the Televising Inspection Report by Speedy Clean. Motion by Joan, second by Ellen, to approve the quotes of Speedy Clean to repair defects found during television. Motion carried. Motion by Richard, second by Ellen, to approve the proposal for the reservoir inspection by Lane Tank Company in the amount of \$3,200.00. Motion carried. Motion by Richard, second by Sandy, to approve the purchase of pumps from B & M Technical Service for \$11,594.00. Motion carried.

PARKS, CEMETERY – Mike Getchius, Foster Road Cemetery Sexton, presented his quarterly report. He has 60, out of 369 lots, left to update into the computer software. Motion by Ellen, second by Joan, to leave the quarry closed until further notice. Motion carried. Kyle suggested having a plan in place before opening the quarry so a Committee of the Whole meeting will be scheduled to work on a plan of action. Joan reported cut wood is going for \$55 a cord and \$600 for a truck load and thought perhaps the Village could sell the wood being cut down at the quarry. Motion by Sandy, second by Ellen, to approve graduates to have their pictures taken at the quarry. Motion carried. A permit will be issued similar to the diving permits, so the Police and Public Works Departments are notified of who has permission to be in the quarry. Motion by Ellen, seconded by Joan, to grant permission to Underwater Connection to clean up underwater trash and coordinating their date with Diver's Realm. Motion carried. Motion by Richard, second by Sandy, to table obtaining a cost to survey the quarry property. Motion carried.

MUNICIPAL BUILDING – Motion by Sandy, second by Ellen, to leave the Village Clerk's Office closed with the exception of August 11, 2020, for the Partisan Election. Motion carried.

MISCELLANEOUS BUSINESS – Motion by Richard, second by Joan, to approve the 2020-21 Operator's License for Sally Spoentgen (Shell). Motion carried. Motion by Belinda, second by Sandy, to table acquiring a portion of property at 313 Foster Road offered by property owner and Village to pay for a survey and Quit Claim Deed to add this property to the Village public right of way. Motion carried. Motion by Joan, second by Ellen, to approve the purchase of the ICE (All in One) Tabulator for approximately \$6,600.00 paying one-half in 2021 and one-half in 2022. Motion

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carried. Motion by Sandy, second by Richard, to approve the renewal of the License Agreement with Branzon Anania, owner of property between the quarry and the Four Seasons Restaurant, for one (1) year from July 19, 2020 to July 18, 2021 for the sum of \$1.00. Motion carried. Motion by Ellen, second by Joan, to adjourn. Motion carried. Meeting adjourned at 8:45 p.m.

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(All motions are carried by voice vote unless stated otherwise.).

Respectfully submitted,

Christy Groskreutz
Village Clerk

VILLAGE OF REDGRANITE
REGULAR BOARD MEETING – August 18, 2020

A regular meeting of the Board of Trustees was held at the Municipal Building on August 18, 2020. The meeting was called to order at 7:01 p.m. Roll Call: Sandy Lyles, Fred Eichmann, Joan Kapp, Angie Ralls, Ellen Caswell, Belinda Passarelli. Excused: Richard Piechowski. Motion by Sandy, second by Joan, to approve the amended agenda. Motion carried.

PUBLIC FORUM – Christine Burnett presented information regarding grant funds for the quarry and wondered if the Village could obtain nonprofit status by applying for a 501(c)(3). Most of the grants she presented required the recipient to have the nonprofit status. Donna Booth requested the Village fill the potholes and consider paving Cottonville Court. Carielynn Kilbury was not at the meeting but the Village will look into her concern regarding another resident's bush blocking the view when exiting the alley and it was noted the speed limit on Village streets is 25 mph already but there are no speed limit signs on streets. Jasmine Kienast, 402 Wisconsin Street, was not in attendance. Motion by Sandy, second by Fred, to do a profile on the water meter and request she pay what an average bill would be and table her request for an adjustment until the next board meeting. Motion carried. Jim Lyles asked when Twin Pines Drive will be paved. Kopplin & Kinas will be paving it within the next few weeks. He mentioned his wife, Sandy, is working with the County ATV Association on the ATV trails and should have information for Kyle next week. Matthew Leusink, candidate for the District Attorney position in Waushara County, introduced himself and gave some background information on his training and work. Denise Bogutsk submitted a copy of WI Seller's Permit and Federal Employer Identification Form and inquired how soon her business, Granite Inn Bar and Restaurant, can open. The request for a liquor license will be published in the August 27, 2020 issue of the Waushara Argus and a special board meeting was scheduled for Thursday, September 3, 2020, at 5:00 p.m. to consider her request for a liquor license, cigarette license and operator's license.

Motion by Sandy, second by Ellen, to approve the minutes of the regular board meeting of July 21, 2020. Motion carried.

CLERK'S REPORT – Clerk reported second quarter CDBG balance, managed by CAP Services, is \$85,253.90. As of today, the General Fund balance of all undesignated funds is \$214,530.43 and water utility balance of all undesignated funds is \$264,239.84. Clerk will, every two (2) weeks, continue to keep the Board informed of these fund balances.

PRESIDENT'S REPORT – President reported there is a quarry walk through scheduled for Wednesday, August 19, 2020, at 1:00 p.m. with the Redgranite Fire Department. The DNR has no problem with the Village working on the bridge and Attorney Sondalle has no liability issues.

FINANCE, PERSONNEL, INSURANCE – Motion by Angie, second by Sandy, to approve general fund disbursements – checks #12392 through #12459 (Hometown Bank) for a total of \$31,981.65; water fund disbursements – checks #6205054 through #6205074 (Hometown Bank) for a total of \$3,553.60; sewer fund disbursements – check #6305653 through 6305680 (Hometown Bank) for a total of \$16,067.15; automatic withdrawal of water funds for Rural Development loan of \$12,261.56; general savings withdrawals of \$30,207.55 creating a grand total of \$94,071.51 and the approval of financial reports for general, water and sewer as printed. Motion carried. Motion by Angie, second by Sandy, to regrettably accept the resignation of Board Trustee, Richard Piechowski. Motion carried. President appointed Joel Kalata to serve the remainder of Richard's term (April, 2022). Motion by Angie, second by Sandy, to appoint Ellen Caswell as the Village representative on the Redgranite Area Fire District Board of Commissioners. Motion carried. Clerk is waiting for a response from Prudential regarding the liability of the Village should the Village terminate the agreement to contribute to full time employee annuity accounts. A Committee of the Whole

meeting was scheduled for Thursday, September 3, 2020, beginning at 5:15 p.m. to review the various documents for enrollment into the Wisconsin Retirement System. Justin, Village auditor, is working with another auditor to determine what further information is needed from the Village in order to complete the GASB34 portion of the 2019 audit.

MACHINERY, GARBAGE, ORDINANCES – None

STREETS, SIDEWALKS, DITCHES – Request to gravel Cottonville Court, request for brush trimming in alley and speed limit sign on Laing Street were addressed under Public Forum. Motion by Sandy, second by Angie, to have Kevin ask the County Highway Department to delay payment until January 1, 2021. Motion carried. Motion by Ellen to ask if Egbert will delay payment until January 1, 2021. Motion died for lack of a second. Motion by Sandy, second by Angie, to rescind their motion to have Kevin ask the County Highway Department to delay payment until January 1, 2021. Motion carried. Motion by Sandy, second by Fred, to approve the general fund to borrow \$4,780.00 from sewer funds to remove/replace culvert on Clarke and Pine Streets and the general fund to pay back the sewer fund when the January Department of Transportation quarterly aids payment is made in 2021. Motion carried. Motion by Sandy, second by Fred, to approve the quote of Egbert Excavating to remove/replace culvert on Clarke and Pine Streets for \$4,780.00 pending confirmation the quote is the same as the County Highway Department. Motion carried. Motion by Sandy, second by Fred, to approve repairs to the red plow truck frame by Mechanics and Metalworks LLC for \$1,037.75. Motion carried. Motion by Fred, second by Sandy, to table MSA Invoice 592019 #9 (street construction) for \$9,890.00 until punch list and blacktop are complete. Motion carried.

POLICE, FIRE – Motion by Sandy, second by Ellen, to approve the 2020-2024 Inter-Municipal Agreement for the Redgranite Area Fire District. Motion carried.

SEWER, WATER – Motion by Sandy, second by Fred, to approve the rehab the two (2) worst manholes (Main and Division Streets) by Hydro Klean LLC for about \$10,000.00. Motion carried. It was reported Bob Hannes, DNR, did the final inspection of the wellhouse and will sign off to release the Safe Drinking Water funds and there is an issue with Well #1 regarding the reservoir. The request of Jasmine Kienast, to adjust her utility bill, was addressed under Public Forum.

PARKS, CEMETERY – Applying for grant funds for the quarry was discussed under Public Forum. Sandy mentioned a resident would like to see the Village keep the metal platform bridge at the quarry and would like to present her ideas to the Board and help pay for materials. Setting a date for resident cleanup day and using chipper/grappler with potential weekend/overtime for Village employees was tabled until all the trees are down and logs are out. Establishing a quarry fund was also addressed under Public Forum.

MUNICIPAL BUILDING – Motion by Sandy, second by Fred, to continue to keep the Village Clerk's Office closed. Motion carried.

MISCELLANEOUS BUSINESS – None

Motion by Fred, second by Sandy, to adjourn. Motion carried. Meeting adjourned at 9:10 p.m.

(All motions are carried by voice vote unless stated otherwise.)

Respectfully submitted, Christy Groskreutz, Village Clerk

VILLAGE OF REDGRANITE
REGULAR BOARD MEETING – September 15, 2020

A regular meeting of the Board of Trustees was held at the Municipal Building on September 15, 2020. The meeting was called to order at 7:06 p.m. Roll Call: Fred Eichmann, Ellen Caswell, Joel Kalata, Joan Kapp, Angie Ralls, Sandy Lyles and Belinda Passarelli. Motion by Sandy, second by Fred, to approve the agenda. Motion carried.

PUBLIC FORUM – Dan Sanchez, Friends of the Redgranite Quarry, gave an update on the progress of the quarry clean up project and reported he found 2 survey markers in the back of the quarry. Saturday, October 3, 2020 (rain date – October 10, 2020) beginning at 7:00 a.m. was established as the date for the community to clean up the quarry. Waivers need to be signed before volunteers work and volunteers should bring rakes and wear gloves, boots and personal protection. Young adults 12 and over will be allowed to volunteer only with a parent present. Jessica Fernandez wants to save the metal bridge and is willing to help purchase materials to make it safer.

Motion by Sandy, second by Ellen, to approve the minutes of the regular board meeting of August 18, 2020 and special board meeting of September 3, 2020. Motion carried.

CLERK'S REPORT – None

PRESIDENT'S REPORT – None

FINANCE, PERSONNEL, INSURANCE – Motion by Angie, second by Sandy, to approve general fund disbursements – checks #12463 through #12512, 4011015 – 4011018 and 40112491 (Hometown Bank) for a total of \$52,095.76; water fund disbursements – checks #6205076 through #6205095 (Hometown Bank) for a total of \$1,963.16; sewer fund disbursements – check #6305681 through 6305702 (Hometown Bank) for a total of \$79,582.68; payroll of \$31,296.27 creating a grand total of \$164,937.87 and the approval of financial reports for general, water and sewer as printed. Motion carried. Monday, October 12, 2020, beginning at 5:30 p.m. was established for the 2021 budget meeting for general fund and Monday, October 19, 2020, beginning at 5:30 p.m. was established for the 2021 budget meeting for water and sewer funds and finalize 2021 general fund budget. The regularly scheduled board meeting in November is changed to Tuesday, November 10, 2020 with the budget hearing starting at 6:45 p.m. Employees will be given their yearly evaluation forms to complete by September 23, 2020, a special closed session was scheduled for Wednesday, September 30, 2020 at 5:30 p.m. for the Board to review employee evaluations and the week of October 5-8, 2020 was established for the Village President and any other Board members to meet with the individual employees to review the evaluations. The Board will consider the pros and cons of quarry funding between capital project funding Internal Revenue Code (IRC) Section 170(c)1 and not-for-profit IRC Section 501(c)3. It was discovered there is at least one donation bucket for the quarry around town and it was noted that this was not done by the Village. Motion by Angie, second by Fred, to approve Resolution #2020-02, Resolution to Borrow Money for Municipal Roadwork Expenditures, with zero percent interest since it is a short-term loan. Motion carried. Motion by Sandy, second by Angie, to approve Promissory Note for \$4,780.00 with zero percent interest since it is a short-term loan. Motion carried. Motion by Ellen, second by Sandy, to send Kelsea Paez a letter requesting the \$300 be paid in full and if the bill is not paid, take it to small claims court. Motion carried. Motion by Fred, second by Belinda, to enroll in the Wisconsin Retirement System beginning January 1, 2021. Roll call vote: Ellen, yes; Joel, yes; Joan, yes; Angie, yes; Sandy, yes; Fred, yes; Belinda, yes. Motion carried. Motion by Fred, second by Belinda, to rescind the motion to enroll in the Wisconsin Retirement System beginning January 1, 2021. Motion carried. Motion by Fred, second by Belinda, to rescind the above motion to rescind the motion to enroll in the Wisconsin Retirement System beginning January 1, 2021. Motion carried. Motion by Fred, second by

Sandy, to offer existing employees the option to stay with the current Prudential retirement annuity program if they waive WRS participation as of January 1, 2021. Motion carried. Motion by Angie, second by Fred, to approve the Resolution #2020-02 for Inclusion Under the Wisconsin Retirement System. Roll call vote: Joel, yes; Joan, yes; Angie, yes; Sandy, yes; Fred, yes; Ellen, yes; Belinda, yes. Motion carried. Motion by Joan, second by Angie, to approve the Village Clerk as the WRS Designation of Agent. Roll call vote: Joel, yes; Joan, yes; Angie, yes; Sandy, yes; Fred, yes; Ellen, yes; Belinda, yes. Motion carried. Motion by Angie, second by Fred, to approve the WRS Online Access Security Agreement. Roll call vote: Joan, yes; Angie, yes; Sandy, yes; Fred, yes; Ellen, yes; Joel, yes; Belinda, yes. Motion carried. Motion by Sandy, second by Fred, to approve the WRS Automated Clearing House (ACH) Direct Withdrawal Authorization. Roll call vote: Angie, yes; Sandy, yes; Fred, yes; Ellen, yes; Joel, yes; Belinda, yes; Joan, yes. Motion carried.

MACHINERY, GARBAGE, ORDINANCES – Before revising the FOG Ordinance, Section 5-4-12(F)(f), it needs to include the appropriate penalties. Sandy will obtain ordinances from Berlin and Omro and work with the departments to get the revision done. Sandy reported the ATV ordinance was approved by the DNR and needs to be approved by the Waushara County Highway Department, Waushara County, Attorney Sondalle and then come to the full board for approval.

STREETS, SIDEWALKS, DITCHES – Motion by Fred, second by Sandy, to approve leave and brush pick-up the week of October 5-9, 2020 and neighborhood cleanup on Monday, October 5, 2020 at 7:00 a.m. Motion carried. Motion by Sandy, second by Fred, to approve the Kopplin & Kinast pay application #7 for \$174,261.30. Motion carried. Motion by Fred, second by Joel, to table MSA Invoice 592010 #9 (street construction) for \$9,890.50 until the punch list is complete. Motion carried. Twin Pines Drive has been graveled, Water Street will be done this week, Preston Lane, Bonnell Ave and Clarke Street will be done in October by Egbert.

POLICE, FIRE – Motion by Sandy, second by Fred, to hold Trick or Treat in the Village of Redgranite on Sunday, November 1, 2020, from 3:00 p.m. to 5:00 p.m. Motion carried.

SEWER, WATER – Motion by Joel, second by Sandy, to purchase 30 cases of anti-freeze. Motion carried. Motion by Joel, second by Sandy, to approve the quote of B & M Technical for check valves in the amount of \$4,018.00. Motion carried. Motion by Joel, second by Sandy, to list the sludge hauler for sale on Big Iron Auction Site. Motion denied 3 to 4. Motion by Fred, second by Joan, to list the sludge hauler for up to three (3) months with Machinery Pete for \$50.00 per month. Motion carried. Motion by Fred, second by Sandy, to amend the motion to list the sludge hauler for \$18,995.00 and accept no less than \$12,000.00 with Machinery Pete for up to three (3) months. Motion carried. The possible purchase of two (2) additional rehab manholes will be on the special board meeting agenda of October 1, 2020. Motion by Joel, second by Fred, to table the approval of billing the prison for special lab testing costs until the issue has been resolved because there may be DNR penalties assessed also. Motion carried. The Utility Department made an appointment with Ms. Kienast in person and on the date of the appointment, she did not answer after they knocked several times on her door at 402 Wisconsin Street. She also did not show up for the August board meeting to present her request. Motion by Ellen, second by Sandy, to deny the request of Jasmine Kienast to reduce her June 30, 2020 utility bill based on her lack of interest. Motion carried.

PARKS, CEMETERY – No action was taken on the cemetery rules sign. The reference to water being available at the cemetery was removed from the cemetery sign and will be removed from the printed cemetery rules sheet given to those purchasing plots in the future.

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MUNICIPAL BUILDING – None

MISCELLANEOUS BUSINESS – Motion by Joel, second by Joan, to approve the Operator's License for Dakota Stalker (Condon Oil). Motion carried. Motion by Fred, second by Ellen, to deny the request of Waushara County to accept a donation of two (2) parcels of land (176-00881-2100 and 176-00881-2200) currently owned by Gene Bula. Motion carried.

Motion by Fred, second by Joan, to adjourn. Motion carried. Meeting adjourned at 9:27 p.m.

(All motions are carried by voice vote unless stated otherwise.)

Respectfully submitted,

Christy Groskreutz, Village Clerk

VILLAGE OF REDGRANITE
REGULAR BOARD MEETING – October 20, 2020

A regular meeting of the Board of Trustees was held at the Municipal Building on October 20, 2020. The meeting was called to order at 7:05 p.m. Roll Call: Joel Kalata, Joan Kapp, Sandy Lyles, Angie Ralls, Fred Eichmann, Ellen Caswell and Belinda Passarelli. Motion by Sandy, second by Fred, to approve the agenda. Motion carried.

PUBLIC FORUM – Justin Hoagland, Baker Tilly Auditor, presented the 2019 general fund audit to the Board. He noted that the capital assets and the cost share of the Redgranite Area Fire District was not included in the 2019 audit. Because the Board went with GASB34, the Village audit looks like 95% of the municipalities in Wisconsin. Capital assets will be completed and included in the 2020 audit. The Redgranite Area Fire District does not complete an audit every year. He is recommending a cash flow analysis be done in the near future. Lois Mattice requested permission to install a cement pad for the length of their cemetery lots in Foster Road Cemetery. Motion by Ellen, second by Sandy, to allow the Mattice family to install a cement pad for the length of their cemetery lots in Foster Road Cemetery. Motion carried. Andrea Wilcox expressed her concerns about the improved unpaved part of Twin Pines Drive, the lack of a turn around at the end of the west side of road, does not support a driveway on Twin Pines Drive if the house is not in the Twin Pines subdivision and the driveway leading to the six (6) acre parcel should be placed on County Road E. A copy of her concerns was requested and a Streets, Sidewalks, Ditches Committee meeting will be held to review her concerns. Twin Pines Drive is scheduled to be paved next week.

Motion by Joan, second by Sandy, to approve the minutes of the regular board meeting of September 15, 2020 and special board meeting/budget workshop of October 12, 2020. Motion carried.

CLERK'S REPORT – Clerk reviewed the updated financial estimate for general and water funds.

PRESIDENT'S REPORT – President reported the library is back to curb side pickup on Mondays, Wednesdays and Fridays until at least November 9, 2020.

FINANCE, PERSONNEL, INSURANCE – Motion by Angie, second by Sandy, to approve general fund disbursements – checks #12513 through #12584 (Hometown Bank) for a total of \$246,070.44; water fund disbursements – checks #6205096 through #6205126 (Hometown Bank) for a total of \$15,341.29; sewer fund disbursements – check #6305703 through 6305731 (Hometown Bank) for a total of \$24,171.35; payroll of \$45,660.42 creating a grand total of \$300,734.21 and the approval of financial reports for general, water and sewer as printed. Motion carried. Motion by Angie, second by Ellen, to approve and accept the 2019 general fund audit. Motion carried. Motion by Angie, second by Ellen, to approve the application for the Routes to Recovery Grant. Motion carried. Motion by Fred, second by Ellen, to approve the purchase of the ICE voting machine in 2020 for \$7,550, an unbudgeted item for 2020, to qualify for grant funds. Motion carried. Clerk reminded the Board they are working on finding voting booths which also need to be purchased since the new election machine uses paper ballots vs. the current touch screen machines. Motion by Fred, second by Ellen, to approve the purchase of a laptop from Badgerland Computers for \$1,255.00 for board member use in the small conference room, an unbudgeted item for 2020, to qualify for grant funds. Motion carried. President reported a joint meeting of the Streets, Sidewalks, Ditches and Personnel, Finance, Insurance Committee met on October 12, 2020, to discuss demands regarding plowing Lafayette Street by resident/board member not to plow and what type of action would take place if it was plowed. Joan stated Proverbs 23:9 and Luke 23:34, this is totally an exaggerated accusation and will not speak until present with her attorney. President mentioned there is no action to be taken and need to send the board meeting minutes and responses given to the Village Attorney for review. Joan also stated this was the first time this was presented to her, no one said a word to her before.

President reported everything went through the committees and all board members were copied and the Committee is following the guidelines.

MACHINERY, GARBAGE, ORDINANCES – Sandy reported she has been working really hard on the ATV ordinance and the Waushara County Highway Department denied the request to allow ATV's on County EE to Phen Drive because of the hills. Kyle and Sandy will work on it and send it back out for approval to the DNR, attorney, Municode and the Village Board. Sandy also reported on the Sewer Ordinance, including FOG section, which she is working on to bring up to date. She will be meeting with the Utility Department to review and then it will be sent to Municode.

STREETS, SIDEWALKS, DITCHES – Motion by Fred, second by Sandy, to table MSA Invoice 592010 #9 (street construction) for \$9,890.50 until the punch list is complete. Motion carried.

POLICE, FIRE – Motion by Sandy, second by Joel, to accept the resignation of Gust Petropoulos as a part time police officer. Motion carried.

SEWER, WATER – Motion by Joel, second by Sandy, to approve Resolution 2020-02, Compliance Maintenance Annual Report. Motion carried.

PARKS, CEMETERY – Request of Lois Mattice was addressed in Public Forum.

MUNICIPAL BUILDING –It was reported the library purchased a new water heater and furnace for the library building using memorial funds.

MISCELLANEOUS BUSINESS – Motion by Sandy, second by Ellen, to approve Deborah Nolan as an election worker. Motion carried. Motion by Fred, second by Sandy, to approve Operator's Licenses to Barbara Haka, Amber Quimby (Kwik Trip) and Peggy Handschke (Sanicker's Pub). Motion carried. Motion by Sandy, second by Fred, to deny an Operator's License to Kenneth Erdmann based upon the recommendation of Chief Tarr. Motion carried. Joan volunteered to be on the Citizen Participation Committee to review a plan to make county parks more ADA accessible. Motion by Sandy, second by Fred, to appoint Joan Kapp as a representative to a Citizens Participation Committee to review a plan to make county parks more ADA accessible. Motion carried.

Motion by Belinda, second by Fred, to adjourn. Motion carried. Meeting adjourned at 8:00 p.m.

(All motions are carried by voice vote unless stated otherwise.)

Respectfully submitted,

Christy Groskreutz, Village Clerk

VILLAGE OF REDGRANITE
REGULAR BOARD MEETING – November 10, 2020

A regular meeting of the Board of Trustees was held at the Municipal Building on November 10, 2020. The meeting was called to order at 7:00 p.m. Roll Call: Sandy Lyles, Angie Ralls, Fred Eichmann, Ellen Caswell, Joel Kalata, Joan Kapp and Belinda Passarelli. Motion by Ellen, second by Joel, to approve the agenda. Motion carried.

PUBLIC FORUM – The Village Board presented a plaque to Richard Piechowski for 21 years of service as a Board Trustee. Dan Cromwell, new prison warden, introduced himself, is working hard to keep staff and inmates safe during COVID-19 and looks forward to a good working relationship with the Village. Miles Miller questioned how the Village Board could shut down the Village Hall to the public thereby separating him from government officials and, as a taxpayer and thereby part owner of the Village Hall, he stated he was not asked about the closing of the Village Hall. On the advisement of the Village Attorney, the Board has control of all Village owned property. At a board meeting, (which was properly posted in the Village) in light of the COVID-19 pandemic, the Board decided to close the Village Hall and quarry in the best interest of the residents and Village employees. The Village will double check with the Village Attorney about the authority, from Wisconsin Statutes, the Village has to close down Village owned property and will put the issue of re-opening or keeping the Village Hall closed on the December board meeting agenda. Robert Wemmer feels it is illegal to keep the Village Hall closed and Laurie Oltesvig agrees with both men and has heard others complain about not being able to pay their utility bills. It was noted the Village has a drop box for payments and also now accept online payments.

Motion by Ellen, second by Joel, to approve the minutes of the regular board meeting of October 20, 2020 and special board meeting of November 2, 2020. Motion carried.

CLERK'S REPORT – Clerk asked the Board members to review the 2021 Completed Personal Property Assessment Roll from the assessor for any corrections, the CDBG quarterly report shows 85,573.00 is available to loan to qualifying residents for housing improvements and reviewed the updated financial estimates for general and water funds.

PRESIDENT'S REPORT – President reported RAA will not have a cookie walk or tree lighting ceremony this year.

FINANCE, PERSONNEL, INSURANCE – Motion by Angie, second by Joel, to approve general fund disbursements – checks #12542 through #12617, 40112586 and 40112587 (Hometown Bank) for a total of \$69,415.95; water fund disbursements – checks #6205106 through #6205136 (Hometown Bank) for a total of \$16,428.35; sewer fund disbursements – check #6305712 through 6305745 (Hometown Bank) for a total of \$32,105.80; payroll of \$51,390.32 creating a grand total of \$169,340.42 and the approval of financial reports for general, water and sewer as printed. Motion carried. Motion by Angie, second by Sandy, to approve the 2021 General Fund Budget and approve the tax levy of \$296,177.00. Motion carried. Motion by Angie, second by Sandy, to approve the 2021 Sewer Budget. Motion carried. Motion by Angie, second by Sandy, to approve the 2021 Water Budget. Motion carried. Cassie Bornick from the Diedrich Agency presented the 2021 health insurance renewal. It was noted that increases were anywhere from 14% to 46% by other companies and Robin plans are lower. Motion by Angie, second by Joel, to approve the Robin Health Plan 2300-100 HSA Renewal, a 6.1% increase, for 2021. Motion carried. Motion by Angie, second by Joan, to approve a three percent (3%) wage increase for all employees in 2021. Motion carried. Motion by Angie, second by Sandy, to approve the annual stipend for employees at \$75.00 net. Motion carried.

MACHINERY, GARBAGE, ORDINANCES – None

STREETS, SIDEWALKS, DITCHES – Kevin mentioned shouldering will be done on Thursday and the punch list should be completed next week. Motion by Joel, second by Joan, to table the MSA Invoice 592010 #9 (street construction) for \$9,890.50 until the punch list is complete. Motion carried. It has been reported that a few residents are putting up fence posts in the Village right of way and will get knocked down once the snowplow passes them. Sandy mentioned WI Stats. 66.1003 covers discontinuance of a public way and also brought up the ongoing issue of the alley between Foster Road and Koch Street. She will draft a letter for the Clerk to send to the attorney regarding both issues. An Ordinance Committee meeting needs to review the issue. Kevin stated the Board previously approved the purchase and installation of a “Dead End” sign on Preston Lane approximately 100 feet from the Bonnell Ave/Preston Lane intersection to be installed after construction is complete.

POLICE, FIRE – No update but was suggested to contact the Waushara County Health Department to see if they can condemn the property and put some fencing around the house and garage so no one attempts to go inside the buildings. The Ordinance Committee will need to review the ordinances for signs as any signs on the corner of Pine River Street and Highway 21 (park corner) hinders the view for traffic.

SEWER, WATER – A letter will be drafted to Bug Tussel Wireless requesting an increase in the lease fee to \$10,000 per month and demand they pay for the costs the Village incurred for brackets (\$8,000.00) and temporary brackets (\$2,800.00) on the water tower to hold their wires during the painting of the tower and attorney to review before sending to Bug Tussel Wireless. Motion by Joel, second by Sandy, to purchase two (2) 1” E-Series for \$275.00 each which works with existing emr. Motion carried. The surfactant issue since September 2, 2020 is still an issue and the Board determined to set the hourly amount for equipment at \$100 per hour for the first hour and \$50 per hour thereafter per occurrence. Due to the fact that the prison surfactant issue is still going on, a Sewer, Water Committee meeting will be held before the December Board meeting.

PARKS, CEMETERY – Mike Getchius, Foster Road Cemetery Sexton, reported all data has been entered and there are 18 plots which still need to be completed. A concerned citizen notified the Village that a cardboard container was found at the cemetery with what appears to be the cremains of Dorn Lungwitz and Mike is trying to find the family. Motion by Sandy, second by Joan, to look into difference in cost of buying a tree or moving a 7 foot blue spruce tree to the Veteran’s Park for the holiday season setting a limit of \$250.00. Motion carried.

MUNICIPAL BUILDING – The Board strongly recommends anyone entering Village buildings to wear a mask.

MISCELLANEOUS BUSINESS – None

Motion by Ellen, second by Sandy, to adjourn. Motion carried. Meeting adjourned at 9:42 p.m.

(All motions are carried by voice vote unless stated otherwise.)

Respectfully submitted,

Christy Groskreutz, Village Clerk

VILLAGE OF REDGRANITE
REGULAR BOARD MEETING – December 15, 2020

A regular meeting of the Board of Trustees was held at the Municipal Building on December 15, 2020. The meeting was called to order at 7:00 p.m. Roll Call: Angie Ralls, Fred Eichmann, Joan Kapp, Sandy Lyles and Belinda Passarelli. Excused: Ellen Caswell and Joel Kalata. Motion by Sandy, second by Fred, to approve the agenda. Motion carried.

PUBLIC FORUM – Lamont reported the four (4) manholes will be poured and done by the end of the week.

Motion by Sandy, second by Angie, to approve the minutes of the regular board meeting of November 10, 2020. Motion carried.

CLERK'S REPORT – Christy passed around a Thank You card from Richard Piechowski for the retirement plaque given to him by the Village of Redgranite; informed the Board that Deb Sadowski, Redgranite Public Library Librarian submitted her resignation effective January 15, 2021; passed out a Stress and Accidents Resource list from the Department of Safety and Professional Services and update the financial balances of the general and water funds;

PRESIDENT'S REPORT – President reported the tree in Veteran's Park is from Henderson Tree Farm for a discounted rate of \$25.00 and the Board plans to purchase a live tree next year. Due to COVID, there will be no holiday party and thanked the board and employees for their dedication to the Village in 2020.

FINANCE, PERSONNEL, INSURANCE – Motion by Angie, second by Sandy, to approve general fund disbursements – checks #12618 through #12667 (Hometown Bank) for a total of \$68,188.43; water fund disbursements – checks #6205137 through #6205162 (Hometown Bank) for a total of \$2,262.67; sewer fund disbursements – check #6305746 through 6305769 (Hometown Bank) for a total of \$14,450.14; payroll of \$46,346.56 creating a grand total of \$131,247.80 and the approval of financial reports for general, water and sewer as printed. Motion carried. Motion by Angie, second by Sandy, to approve closing the CDBG and SDW bank checking accounts. Motion carried. Motion by Angie, second by Fred, to increase the election worker wages to \$10.00 per hour. Motion carried. Motion by Angie, second by Sandy, to provide lunch and dinner for the election workers on election days. Motion carried. Motion by Angie, second by Sandy, to rescind the motions to borrow funds from the Sewer Fund for Egbert Excavating in the amount of \$4,780.00. Motion carried. Motion by Angie, second by Joan, to set the 2021 caucus for Tuesday, January 19, 2021 beginning at 6:30 p.m. Motion carried. The Bug Tussel Lease renewal was tabled. Motion by Angie, second by Sandy, to approve the payment of MSA Invoice 592011 #4 (Redgranite TIF General Services for 2019) for \$478.75. Motion carried.

MACHINERY, GARBAGE, ORDINANCES – The Waushara County Health Department will be condemning the house at 404 E Bannerman Ave and will be sending a letter to the owner. Motion by Fred, second by Joan, to do a letter report on the property with the fence ordinance violation and obtain a certified survey map from the Waushara County Register of Deeds and if there is no map, the Village will have a survey done. Motion carried.

STREETS, SIDEWALKS, DITCHES – Motion by Fred, second by Sandy, to table MSA Invoice 592010 #9 (street construction) for \$9,890.50 until the castings are returned to the Utility Department. Motion carried.

POLICE, FIRE – Sandy attended the Municipal Court meeting on November 11, 2020 and reviewed the 2020 Municipal Court Financial reports. She reported the Village will receive \$2,842.95 back from the Municipal Court for 2020.

SEWER, WATER – Motion by Sandy, second by Fred, to approve the quote of PJ Kortens to replace the north influent flow for \$3,850 using equipment replacement funds. Motion carried. Motion by Sandy, second by Joan, to approve the quote of B&M Technical for the RAS pumps for \$65,913.00 and the WAS pumps for \$42,043 with three (3) pumps out of the sewer equipment fund and one (1) pump out of the sewer equipment replacement fund. Motion carried. Motion by Sandy, second by Fred, to approve the quote of PJ Kortens to purchase prison flowmeter brackets for \$1,900 using equipment replacement funds. Motion carried. Motion by Sandy, second by Fred, to approve the Twin Pines Lift Station Light repair as long as it is under \$999.99. Motion carried.

PARKS, CEMETERY – None

MUNICIPAL BUILDING – Motion by Sandy, second by Fred, to keep the Village Hall closed but continue to allow for scheduled appointments for anyone needing to do business with the Village Clerk's Office pursuant to the advice from the Village attorney. Motion carried.

MISCELLANEOUS BUSINESS – Motion by Sandy, second by Joan, to approve a Class B Beer License to Econo Lodge/RG Hotels Inc. Motion carried.

Motion by Fred, second by Sandy, to adjourn. Motion carried. Meeting adjourned at 7:45 p.m.

(All motions are carried by voice vote unless stated otherwise.)

Respectfully submitted,

Christy Groskreutz, Village Clerk