

VILLAGE OF REDGRANITE
REGULAR BOARD MEETING – MARCH 17, 2015

A regular meeting of the board of trustees was held at the Municipal Building on March 17, 2015. The meeting was called to order by President Sieg at 7:00 p.m. Members present: Sandy Lyles, Joel Kalata, Angie Ralls, Joan Kapp (teleconference), Rob Wilcox, Paul Mertz and Jerry Sieg. Also attending were Police Chief Kyle Tarr, Utility Operator Tom Markowski and Deputy Clerk-Treasurer Christy Groskreutz.

Motion by Kalata, seconded by Lyles to approve the amended agenda as printed. Motion carried.

PUBLIC FORUM: No one addressed the board.

A motion by Ralls was seconded by Wilcox and carried to approve the minutes for the regular board meeting held on February 17, 2015.

SENOIR CLASS 2015 SERVICE PROJECT: Several members of the Wautoma High School Senior Class requested approval for a renovation project in Willow Creek Park. They wanted to give back to the community noting that there weren't many safe places available for kids to hang out and have fun in the area. The morning of April 22nd "Earth Day" they would like to clean and repaint playground equipment and paint a mural on the outside of the slide. They want to replace the basketball hoops and paint the lines in Orange; they also would purchase tennis nets and repaint the court lines, kill weeds on the court and clean up the court. They want to purchase permanent bases for the baseball field, kill weeds in the infield, clean up the infield and put fresh paint on base lines and foul lines. They ask that the village have the restrooms open, furnish extra garbage cans, paint and have a representative present at graduation for presentation of the project. Jerry replied they would welcome the project and asked the group to let the village know if they needed other things.

CLERK'S REPORT: It was noted that the insurance reimbursement check for \$4,600 was received for the shop garage door repair (cost minus \$500 deductible). Elections will be held on April 7th; the local ballot will include Jerry for Village President and Joel, Sandy and Joan for Village Trustees. We had representatives from the Dept. of Administration in the office on March 10th for an audit of the CDBG grant funded Pine River Street project.

PRESIDENT'S REPORT: Jerry reported that the revenue received from the Joint Municipal Court for February was \$1,114.55. It was also reported that notes of thanks were received from MPB Builders for the garage door repair project and from Ewald Chevrolet for the purchase of the sewer & water pick up truck. Trees have been removed from Pine Street and the parks; the stumps will be ground as well. Jerry reported on a meeting held at the County Highway Department on February 23rd Paul, Joan and Jerry attended and obtained information on funding for bridge replacement on Pine River Street. The funding is 80% federal and 20% local. There are two categories: design and construction. An estimate for design services for our bridge was \$75,000 and for construction was \$400,000. The funding cycle is every two years; currently funds are not available as the Spoors Bridge project on County Road XX used up the funds for this cycle. It was recommended that the village apply for the construction funding first then apply for the design after the grant is awarded. The project must be completed within 10 years.

FINANCE/PERSONNEL/INSURANCE: Motion by Ralls, seconded by Lyles to approve

general fund disbursements - check #8491 through #8534 (Farmers Exchange Bank) for a total of \$38,465.80, tax fund disbursements – check #1001302 through #1001306 for a total of \$170,341.86, water fund disbursements – check #6203782 through #6203803 (Farmers Exchange Bank) for a total of \$19,866.21, sewer fund disbursements - check #6304252 through #6304276 (Farmers Exchange Bank) for a total of \$26,744.32 and electronic transfers from general fund savings for payroll liabilities in the amount of \$7,199.73, creating a grand total of \$262,617.92 and financial reports ending February 28, 2015 for General, Sewer and Water Funds. Motion carried.

It was decided that a meeting of the committee would be held on March 24th with the clerk and deputy clerk and the details of an advertisement for a new deputy clerk-treasurer would be discussed.

A motion by Mertz was seconded by Kalata to authorize the committee to advertise for the deputy clerk-treasurer position. Motion carried.

A motion by Ralls was seconded by Lyles and carried to approve Resolution 2015-01 Carryforward of Fund Balances from 2014 to 2015 and Amendment of the 2014 Budget (copy attached).

STREETS AND SIDEWALKS: Nothing to report.

POLICE & FIRE: A motion by Mertz was seconded by Wilcox to establish the following maximum meal reimbursements for out-of-town training and mileage for officers: \$6.00 for breakfast, \$8.00 for lunch, \$13.00 for dinner and the federal rate for mileage reimbursement (receipts must be submitted). Motion carried.

Chief Tarr reported that \$800 was in the budget for body cameras. Members of the department have been field testing different models. A motion by Mertz was seconded by Wilcox to approve the purchase of three body cameras (as recommended by Chief Tarr) which can also be dashboard mounted for \$570. Motion carried.

The committee had discussed the possibility of sharing hours of the future deputy clerk-treasurer with the police department and the current police secretary would train the individual. (This was later discussed by the personnel committee and decided not to be feasible.)

Chief Tarr noted that all officers except Shawn Oelke have been certified through taser training.

Officer Keller will begin working on ordinance enforcement for property clean up. He will issue a warning but if noncompliance continues, a citation will be issued. A letter will be sent to landlords inviting them to attend a meeting for information on the clean up of property.

SEWER/WATER: The Village Attorney, Joan Olson, reported that unless an emergency situation existed the bidding process for the UV Disinfection System should not be shortcut. Utility Operator Tom Markowski reported that only one of the two original pumps is operational. The DNR requires that the village must begin the disinfection process by May 1st. Tom is unsure of the operation of the remaining pump and this constitutes an emergency situation and the need to shortcut the bidding process by considering approval of the UV Disinfection equipment. A motion by Lyles was seconded by Mertz and carried to approve the purchase of the UV equipment and the total UV Disinfection project at a cost not to exceed \$59,125.00.

A motion by Lyles was seconded by Wilcox and carried to approve the purchase of a vent at water tower #2 for \$5,500 which includes installation. Item was noted by Lane Tank in inspection report and also recommended by DNR representative.

PSC Water Rate Increase: auditors suggested waiting until the 2014 PSC annual report is complete before submitting a water rate increase application.

MUNICIPAL BUILDINGS: Nothing to report.

PARKS/CEMETERY: A motion by Mertz was seconded by Lyles and carried to approve the use of the Willow Creek Park by the Granite Inn Softball team.

MACHINERY/SOLID WASTE/ORDINANCES: It was suggested that instead of placing an add in the newspaper for the sale of the 1997 Ford pick up which has new tires, the truck should be placed on village property with a "For Sale" sign. A motion by Kalata was seconded by Lyles to put the 1997 Ford truck on village property for sale asking \$1,000 as is or best offer. Motion carried.

A request was received for signage along County Road EE listing the fines for littering. Chief Tarr reported that he has asked the officers to monitor the area on Wednesdays and Saturdays and issue citations if they see persons littering. Action was tabled and Rick Nelson will be asked to contact the County Highway Department for an estimate of the cost of a "no littering" sign.

MISCELLANEOUS BUSINESS: A motion by Wilcox was seconded by Mertz to approve the operator license applications submitted by Nicholas O. Chevalier for Sanickers and Amy J. Zeeman for Redgranite Shell. Motion carried.

A motion by Mertz was seconded by Lyles and carried to follow Attorney Joan Olson's recommendation by extending to Mike Schaffer the right to submit application for a reserve license which would be held open with a suspended fee until such time as one of the current Class B licenses is made available. It was also stipulated that all outstanding debts to the village must be paid before a license could be issued (consistent with village ordinance).

Chief Tarr reported that the police department cannot run criminal history background checks unless it is for a traffic stop or traffic violation. Therefore pre-employment background checks for the library or background checks for operator licenses would need to be submitted by the clerk to DOJ. An account would need to be established and a fee of \$7 is charged per background check (which could be recouped from the license fee). A motion by Kalata was seconded by Mertz and carried to allow the clerk to submit an application to DOJ to request background check information.

A motion by Kalata to adjourn at 8:13 p.m. was seconded by Lyles and carried.

(All motions carried by voice vote unless stated otherwise.)

Respectfully submitted by: Madonna G. Berube, Village Clerk
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