

VILLAGE OF REDGRANITE
REGULAR BOARD MEETING – June 19, 2023

A regular meeting of the Board of Trustees was held at the Municipal Building on June 19, 2023. The meeting was called to order at 6:32 p.m. Roll Call: Jim Erdmann, Mark Juslen, Dillon Gray, Gary Rodencal, Ellen Caswell, Tim Hagar. Absent was Matt Knollenberg. Motion by Ellen, second by Mark to approve the agenda. Motion carried.

Committee Assignments were given for the 2023-24: FINANCE/PERSONAL/INSURANCE: Jim Erdmann and Dillon Gray. MACHINERY/GARBAGE/ORDINANCES: Gary Rodencal and Ellen Caswell. MUNICIPAL BLDGS: Tim Hagar and Matt Knollenberg. PARKS/CEMETERY: Ellen Caswell and Gary Rodencal. POLICE/FIRE: Tim Hagar and Dillon Gray. SEWER/WATER: Matt Knollenberg and Mark Juslen. STREETS/SIDEWALKS/DITCHES: Mark Juslen and Matt Knollenberg. First person listed is Chair of Committee.

Motion by Mark, second by Dillon to approve the minutes of the regular Board meeting on May 15, 2023 Motion carried.

CLERK'S REPORT – Becky read a thank you card received from Angie Ralls, thanking everyone for the plants she received for Retirement. The Fire Dept Hose testing is set for Monday, July 24, 2023 from 6am to 6pm or until finished.

PRESIDENT'S REPORT – Explanation of Wheel Tax from Dan Sondalle and League of Municipalities definition is that if it is a forfeiture or a penalty, it does not need to be published in the newspaper. It is considered a Fee. Seeing as the Village of Redgranite does not have its own newspaper, the publication needs to be posted in at least three public places for citizens to view. Jim had available a copy of the email correspondence between Attorney, League of Municipalities and Village Office for anyone to view. Motion by Jim, second by Mark to open the floor. Sandy Lyles spoke of Ordinances in the past that have not been published. Wheel Tax was added to help offset some of the expenses of the Village. Jim stated the Village needs to start planning on how to move forward from the poor financial situation its in. Expenses are high on the maintenance of all equipment, wells, etc. Services may need to be cut if a solution is not reached. John Kroll stated that only a few comments were made by residents about the referendum not passing and that's why residents are getting extra fees added. Feels we need to move Redgranite forward and make it a good Village to be in.

PUBLIC FORUM – Persons Asking to Speak to the Board (reasonable amount of time not to exceed 5 minutes)

Mark Opperman – Ongoing Nuisance Issues at 511 Horne St. / Mark states there is still problems with the neighbor and would like a timeframe of when things are going to be removed. More so, items that are placed on his property getting moved back to where they belong. Violations have been ongoing on this property since January 2023.

Don Krueger – Adjustment on Utility bill for Detected Leak. Glen stated a Sewer credit would be placed on the bill. Matt R and Clerk will review. Motion by Ellen, second by Gary to approve bill adjustment.

Josh Holman & Christin Aaronson – Wedding Ceremony at Village Quarry at 10:30am on the backside. Motion by Tim, second by Dillon for approval. Jim Fredrick will help set up that day.

Sue Chamula – Gave update on the Civic Center. Right now, its Housing the Dining Center for Waushara County and the Village. They serve dinners for people over the age of

60 yrs old. Open 5 days a week and serves approximately 45-50 people. This is not a Soup Kitchen. Open to the Public. Would like to recruit new members who are energetic. Board Members are doing everything. Would like to see younger involvement. Next meeting is 2:00 pm on June 22, 2023.

Matt Coffey spoke of issues at the Quarry. Underage drinking and fighting. Littering by throwing garbage into the Quarry. Would like to see it be more of a Family orientated place and not run down or things getting out of hand. Jim stated that talks are in progress to help alleviate some of the issues happening there.

John Kroll asked about the progress on house number signs. Dillon had someone ask him about the Ordinance on living in Campers. Kyle stated that it's permissible to have a Camper on your property for 7 consecutive days but only 3 times per year. Commercial property is under a different Ordinance.

FINANCE, PERSONNEL, INSURANCE – Motion by Mark, second by Ellen, to approve General fund disbursements – checks 14367 thru 14436 (BankFirst) for a total of \$210,912.09; Water fund checks 62005738 through 62005757 (BankFirst) for a total of \$5,118.00; Sewer fund disbursements – checks 63006506 through 63006524 (BankFirst) for a total of \$45,250.89; ARPA disbursements – check 2021012 through 2021013 (BankFirst) for \$1,981.27 and payroll of \$46,309.46 creating a grand total of \$309,571.71 and approval of financial reports for General, Water and Sewer as printed. Motion carried.

Update was given by Clerk on Deputy Clerk Training. Mary wrote a note stating Gina is making good progress her first 30 days. She understands the Accounts Payable process and will be starting on the WRS Retirement payment process next. Mary recommends extending the training to the end of July. Motion by Dillon, second by Ellen to extend training to August 1, 2023 with an update at the July Board Meeting. Motion carried.

MACHINERY, GARBAGE, ORDINANCES – Kyle gave an update on the raze process for 404 E Bannerman. Ruth Schmacher was served paperwork on Saturday, June 17, 2023 at 11:00am at the Omro Care Center. She is aware of Attorney Dan Sondalle's address and phone number for questions. She is working with a social worker for legal assistance on moving forward.

Kyle gave an update on the Abatement process. Three Abatement letters were sent out to Dan Sondalle to prepare to go in front of a Judge for approval. Judge will decide whether they receive another deadline or if the Village moves forward with the removal of violations. Motion by Ellen, second by Mark to send Abatement letter to 223 Steger St. Motion carried.

Update on Abatement process for 511 Horne St: Kyle stated the Abatement letter is at the Attorney's office and he is preparing it present to the Judge to sign off on. Will need to access how much manpower is involved to remove junk and vehicles. Estimated mid-July to move forward. No action needed. Approved at a prior Board meeting. Motion by Jim, second by Dillon to open the floor. Mark Opperman spoke and would like to know a clear deadline. Jim explained that the Abatement is not stalled, and he will call Attorney Sondalle and find out the status of the Abatement Letter.

The date of July 5, 2023 was set for the Hunting Committee at 5:30pm to review the applications from Brent Snow and Nick Thomas. Kyle, Jim, Dillon and Tim will attend.

MUNICIPAL BUILDING – None

PARKS, CEMETERY – Motion by Dillon, second Gary by to remove trees in Veteran's Park. A second side contractor will be needed. Eight to ten trees need to be removed. Two estimates were given. One at \$3,000.00 and the other for \$4,635.00. Quimby Tree Service will assist removing the mature rotten trees.

POLICE, FIRE – No update was given. Tim stated that he was unable to make contact with anyone.

SEWER, WATER – Matt gave a Monthly update. He is continuing his Water Degree Schooling with the Scholarships he has received. Zero cost to the Village for Schooling. Glen explained the details to the Resolution Compliance Maintenance Report. In the 2021 and 2022 profile had a rating of "C's & D's". There is an "A" Rating for 2023. Plant is 30 years old and will need updates & repairs. Future projects include updating the Oxygen Sensors and replacing manhole covers. Work is set to start in 2024. Working with DNR on compliance situations. Motion by Mark, second by Dillon to Approve the Resolution Compliance Maintenance Report. Motion carried.

Motion by Tim, second by Dillon to pay the invoice from William/Reid in the amount of \$3,504.30 for a Dissolved Oxygen Sensor. Motion carried.

Motion by Mark, second by Tim to Approve the quote from Sabel Mechanical for \$11,406.59 to replace all three pump fittings and an additional cost of \$3,000 for bypass pumping at the old lift station. Total cost for complete repairs is approximately \$15,000.00. Motion carried.

Discussion of Replacement of South Ditch Mixer Coupling tabled until July Board Meeting.

Glen discussed the Water Dept Capital Replacement Project. Ongoing for 5 years. Looking at the weak points and the stress on the systems. DNR recommends replacing machinery every 10 years. Well 2 machineries have been rebuilt and working but needs to be updated within the next 2-3 years. He is working with Brian from Ehlers to forecast financing for the expenses in these projects. Will need to apply with the PSC in the future. No action needed at this time. Glen will have quotes for the cleaning, spot priming and painting at the July Board meeting.

Motion by Mark, second by Dillon to approve the invoice of \$1,799.33 additional cost from Aqualis for sewer televising. Motion carried.

Glen drafted an explanation letter to the residents regarding the PFP charge on the next quarter water bill. Ellen suggested removing the sentence relating to the referendum status. Deadline is June 30, 2023 so it can be inserted in the second quarter water bills. Motion by Ellen, second by Tim to entirely remove the second paragraph from the drafted letter. Motion carried.

Motion by Dillon, second by Mark to also remove the Standby Fees paragraph from the explanation letter. Letter is to only have the PFP charges explained. Stand by fee charge will be discussed at a later as when it will be added to water bills. Generated revenue is estimated at \$900.00 to \$1,000.00. Motion carried.

Glen met with Conrad Detjens (622 Warren St) for permission to have a holding tank on his property to handle deer processing. Holding tank would be necessary so the discharge would not be entering the Sewer system. He agrees to be charged with the Water usage

and Sewer Fixed charges. Ellen suggests he signs a contract/permit explaining the agreement between him and the Village. Glen will have a draft of the sewer permit/contract at the July meeting.

STREETS, SIDEWALKS, DITCHES – Monthly update was given by Jim on the Sidewalk Repair/Replacement. Grinding of the sidewalk joints that have trip hazards has started. Twenty-two joints were fixed at a cost of \$1,090.00. Removal and installation of Park equipment will start next week. A tree was planted in Willow Creek Park in memory of a resident's son. Fire numbers for residents that live on the outskirts will be completed soon. Four to five street signs a week are being replaced. Willow Creek Park is being cleaned up so dirt can be laid and seeded. Drought conditions are delaying progress.

Motion by Mark second by Ellen to approve Sidewalk Replacement Reimbursement Letter. Letter has ordinances stated along with an approximate cost for replacement. Jim will calculate estimated cost. Budget item for next year to continue repairs. Residents will be asked to pay upfront, but a payment plan can be set up at the Village Office after 30 days. A twelve-to-eighteen-month reimbursement deferred plan can be set up and a \$20.00 application fee applied. If failure to pay, it will be added to the tax bill. Motion by Ellen, second by Dillon to open the floor. Jim Lyles spoke of the cost for sidewalks that are neglected. Trees will need to be removed and who pays for the removal. The Village is willing to work with residents in this situation. Christine Hagar questioned the residents that removed their sidewalks. Jim Lyles asked if the residents can make their own repairs. Jim stated that too much work would have to be done to bring to personal repairs up to code and get approved. Payments are in the discussion level and will be reviewed. Motion carried.

MISCELLANEOUS BUSINESS – Jim started a discussion of an Economic Development Committee. Mark suggested an open meeting with the public to discuss participation. Motion by Mark, second by Dillon to open the floor. Jeannie McBeth stated that she would like to see better attendance by the Board at the Farmer's Market. Ed Delgado stated that more outreach is needed to network and get the program moving. This is tabled to Julys Board meeting to set a date and time for the public meeting. Motion by Ellen, second by Dillon to approve a Fireworks Permit for Andrea Wilcox (506 Twin Pines Dr) for 06/30/23 thru 07/04/23. Motion carried.

Motion by Dillon, second by Ellen to enact a Citizen Participation Plan for Community Development Block Grant.(CDBG) Program. Julie spoke of Wisconsin grants that are available for the use of repair or expansion of sidewalks, water and sewer systems, road repairs, yearly projects, etc. To apply for these grants, a Citizen participation plan needs to be established first. Julie supplied a copy of her draft of the requirements. Motion carried.

Motion by Dillon, second by Ellen to approve a Mobile Home Park License by WIVR Redgranite MHP of Cedaredge Colorado. Effective 07/01/23 thru 06/30/24. Tim suggested raising the cost of the application fee. Motion carried.

Motion by Dillon, second by Ellen to approve the Liquor, Beer, Wine Licenses effective 7/01/23 thru 06/30/23. Motion carried.

Motion by Dillon, second by Mark to approve Liquor/Beer licenses for Sanickers Pub effective 07/01/23 thru 06/30/24 if applicable. Business was sold and closing is at the end of the month. Sandy Ross wants to be covered in the event the sale does not go through. Motion carried.

Motion by Dillon, second by Ellen to approve Cigarette Sale Licenses effective 07/01/23 thru 06/30/24. Motion carried.

Motion by Ellen, second by Mark to approve Operator's Licenses effective 07/01/ thru 06/30/23. Motion carried.

Motion by Dillon, second by Ellen to approve temporary Class B Retailers License to Little Sprouts for a Summer Bash on July 21, 2023. Motion carried.

Motion by Dillon, second by Ellen to approve an Operator's Licenses to Sloan Hadel and Ashley Wiancki for Little Sprouts Summer Bash on July 21,2023. Motion carried.

Items to be placed on Next Regular Board Meeting's Agenda:

- Contract between Conrad Detjens (622 Warren St) and the Village for a Holding Tank at his property.
- Update/Extend Deputy Clerk Training.
- Replacement of South Ditch Mixer Coupling.
- Set date and time for a public open meeting to discuss Redgranite Economic Committee.

Meeting Adjourned at 8:55pm.

Respectfully submitted,

Becky Streck
Village Clerk